

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, March 22, 2018**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, March 22, 2018 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Clarence Mills, Virgil O’Neal, Bruce Parson, Joseph Johnson, Victor Styles, Anthony Riggs, Jamie Cannon, Sammy Aiken, Jimmy Cousins

MEMBERS ABSENT: Stephen Tripp, Neal Baggett, Virgil O’Neal, Mike Hill, Clyde Sutton

ALTERNATES PRESENT: Rhonda Barwick, Ray Baldree, Steven Harrell, Rusty Byrd, Timmy Kennedy

NRWASA STAFF PRESENT: Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Jamie Norment - Legal Counsel
Charlie Colie - WTP Superintendent
Jacob Brown - Assistant WTP Superintendent
Kyle Smith - Distribution Superintendent

SPECIAL GUESTS: Mr. Bill Dowbiggin, P.E., CDM Smith

Call to Order

Chairman Barry Sutton called the meeting to order at 6:04 P.M. and welcomed Special Guests.

Revisions, Additions and Adoption of Agenda

Mr. Bruce Parson moved to adopt the Agenda as presented. Seconded by Mr. Steve Miller and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Approval of January 2018 Minutes.....Chairman Sutton

Mr. Steven Harrell moved to approve the January 2018 Minutes as presented. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

2. Approval of March 2018 Treasurer’s Report.....Chairman Sutton

Mr. Steven Harrell moved to adopt the March 2018 Monthly Treasurer’s Report. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

DISCUSSION ITEMS

3. Ward & Smith.....Mr. Jamie Norment

Mr. Jamie Norment updated the Board on the Greenville Utilities/NRWASA Water Line Repair.

4. CDM Smith- Engineering Proposal Mr. Bill Dowbiggin, P.E.

Mr. Bill Dowbiggin gave a presentation to the NRWASA Board in reference to the Engineering Proposal for Raw Water Intake Modifications, Design and Bidding services.

Mr. Steven Harrell moved to authorize retaining CDM Smith Engineering to perform the tasks as presented at its March 22, 2018, Board of Directors Meeting, upon finalization of a contract satisfactory to the Executive Director and Legal Counsel, seconded by Mr. Jamie Cannon and upon unanimous vote, the motion carried.

5. Resolution- Adoption of Unit Water Rates for FY18/19 Mr. Harold Herring

Mr. Steve Miller moved to approve a Resolution as presented for the Adopting of the Unit Water Rate for FY18/19. Seconded by Mr. Anthony Riggs and upon unanimous vote, the motion carried.

**6. Annual Conversion to Free Chlorine Update Mr. Charlie Colie
Mr. Kyle Smith**

Mr. Herring called on Mr. Charlie Colie and Mr. Kyle Smith to inform the Board on how the Annual Conversion went. Mr. Charlie Colie said that the water plant did well. Everything went smoothly. Mr. Kyle Smith said that all went well, a day ahead of schedule.

7. Felix Harvey Parkway Extension Update Mr. Kyle Smith

Mr. Kyle Smith updated the Board on the Felix Harvey Parkway Extension. The project started around February 1, 2018 and finished construction on February 28, 2018, waiting on the final inspection.

8. Miscellaneous & Informational Discussion Items Chairman Sutton

Mr. Herring advised there will be a Personnel and Finance Committee Meeting on April 17, 2018.

Mr. Herring advised the Board that Mr. Wayne Malone is in Chapel Hill and is very sick.

Mr. Ray Baldree advised the Board that Mr. Virgil O'Neal is out of the hospital and doing Physical Therapy. They are expecting a full recovery.

Mr. Harold Herring advised the Board that Mr. George Everett is in Chapel Hill and has had a heart surgery.

Mr. Steven Harrell commented that NRWASA staff did a great job during the conversion.

Mr. Sammy Aiken informed the Board of the Kinston BBQ Festival on the Neuse May 4th – 6th.

Mr. Steven Harrell informed the Board of the Town of Ayden's Kings of Que May 18th -19th.

Mr. Steven Harrell informed the Board of the Town of Ayden's Collard Festival is after Labor Day.

Mr. Steve Miller informed the Board of the Kinston Wood Ducks starting back in April.

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 7:20 P.M.
Motion to adjourn by Mr. Jamie Cannon seconded by Mr. Bruce Parson.

Sincerely,



Amber Goodman,
Administrative Secretary



Virgil O'Neal,
NRWASA Secretary