



**INVITATION FOR  
BID**

BID NUMBER  
2019/2020 Chemical Bid

DATE OF ISSUE  
**April 22, 2019**

BID TITLE:  
**VARIOUS BULK CHEMICAL PRODUCTS**  
NEUSE REGIONAL WATER AND SEWER AUTHORITY

OPENING DATE: **May 7, 2019** TIME: **10:00 A.M.**

LOCATION:  
NEUSE REGIONAL WATER & SEWER AUTHORITY  
2811 Barrus Rd  
La Grange, NC 28551  
252-522-2567

NOTICE AND INSTRUCTIONS TO BIDDERS  
(INVITATION FOR BID NO. 2019/2020 Chemical Bid)

## INFORMATION FOR BIDDERS

### INVITATION

Pursuant to N.C.G.S. 143-129, Neuse Regional Water and Sewer Authority will accept sealed bids for **Various Bulk Chemical Products**, Bid No. **2019/2020 Chemicals** at 2811 Barrus Rd, La Grange, NC 28551 until **10:00 A.M. EST May 7, 2019**. The bids will be opened publicly and read aloud at **10:00 A.M, May 7, 2019**. Only sealed bids will be accepted. No bid will be accepted after the official time and date. Copies of the specifications and bid forms may be obtained by applying to the Office of Debbie Purvis phone 252-522-2567 during regular business hours. NRWASA reserves the right to reject any and/or all bids.

### BID REQUIREMENTS

Bidders are required to verify compliance with the following requested items AND INCLUDE WITH THE BID THOSE ITEMS AS REQUESTED OR BE PREPARED TO FURNISH AT A LATER DATE AS SPECIFIED. LACK OF COMPLIANCE MAY RESULT IN AUTOMATIC DISQUALIFICATION.

1.  Completed NRWASA Bid Form with signature.
2.  Bid Bond: The Bid Bond must be included in the bid package at the time of bid opening.
3.  No Bid Bond required.
4.  Certificate of Insurance upon notification of award.
5.  Performance Bond upon notification of award.
6.  Contact Data Sheet.
7.  References. (Preferably from local governmental units, if never done business with NRWASA before, references are not needed if WASA has made previous purchases from vendor).
8.  Signature on bid by authorized personnel.
9.  Affidavit of Non-Collusion.
10.  Exception to the Bid Form.
11.  Minority business forms.
12.  Specification compliance form.
13.  MSDS Sheets on all chemicals being bid on.
14.  Tax Payer Identification Form (W-9)

## 1.0 GENERAL

- 1.1 Bids shall be considered only from bidders who have been established in the business of chemical manufacturing and/or procurement, and delivery for five years or more.
- 1.2 The Contractor shall provide specific information concerning its qualifications to complete the work. The Contractor shall also provide, upon request by NRWASA and at no cost to NRWASA, a list with complete contact information of at least two clients that have had similar services performed over the previous two years. Failure to provide this list may disqualify the bidder.
- 1.3 Successful bidder shall inspect all facility sites and clarify any questions with NRWASA before submitting a bid.
- 1.4 The Contractor shall be responsible for all direct correspondence with NRWASA and shall not delegate communication responsibilities to anyone including sub-contractor, consultant, or manufacturer. All information required to be submitted shall be the direct responsibility of the Contractor.
- 1.5 Contractor shall protect any adjacent equipment, piping, utilities, and electrical components not associated with the work or the Contractor's operation. The Contractor is responsible for any damage to NRWASA, and all equipment and materials used for this project caused by carelessness, neglect, abuse, and unqualified/unlicensed personnel. Any damage to equipment, piping, electrical system, etc., caused by Contractor operations shall be repaired to original or better condition at no cost to NRWASA.
- 1.6 The Contractor shall submit a Material Safety Data Sheet (MSDS) and product specification for the chemical being bid. Product specification for liquid chemicals shall include pH, specific gravity, percent strength/purity, and any additional pertinent information.
- 1.7 The Contractor shall execute all work (establishing, procuring, manufacturing, transporting, delivery and storage and dosing systems, etc.) in strict accordance with all local, state, and national codes, ordinances, and regulations governing the work including but not limited to the American Water Works Association (AWWA B402-06). The Contractor shall have all permits and/or licenses required from the local, state, and federal authorities at the time work starts.

### 1.8 INSURANCE

Insurance coverage specified herein constitutes the minimum requirements and said requirements shall in no way lessen or limit the liability of the Contractor under the terms of the Contract. The Contractor shall procure and maintain at their own expense any additional kinds and amounts of insurance that, in their own judgment, may be necessary for their proper protection in the prosecution of the work. The Contractor shall carry insurance as prescribed herein and all policies shall be with companies satisfactory to NRWASA.

If a part of this Contract is sublet, the Contractor shall require each sub-contractor to carry insurance of the same kinds and in like amounts as carried by the prime contractor.

Certificates of insurance shall state that thirty (30) days written notice will be given to NRWASA before the policy is canceled or non-renewed. No contractor or sub-contractor will be allowed to start any work on this contract until certificates of all insurance required herein are filed and approved by NRWASA Officials. The certificates shall show the type, amount, class of operations covered, effective dates, and the dates of expiration of policies. In addition, the certificates shall name NRWASA as additional insured. The Contractor shall secure and maintain in effect for the period of the Contract and pay all premiums for the following kinds of insurance.

**A. Workman's Compensation and Employer's Liability Insurance**

This insurance shall protect the Contractor against all claims under applicable North Carolina Workmen's Compensation Laws. The liability limits shall not be less than the required Statutory Limits for:

1. Workmen's Compensation and Employer's Liability in the amount of **\$1,000,000** Each Accident, **\$1,000,000** Disease-Each Employee, **\$1,000,000** Disease-Policy Limit.

**B. Contractor's Comprehensive General Liability Insurance**

This insurance shall cover all operations in connection with the performance of this Contract in amounts not less than the following: Coverage in the amount of **\$1,000,000** for each occurrence and **\$2,000,000** general aggregate and **\$2,000,000** products/completed operations aggregate for claims by third parties for bodily injury, property damage or personal injury. Coverage shall be provided on an occurrence form, not claims made. No exclusions or limitations related to height of work will be allowed. The NRWASA is to be listed as an additional insured.

The Comprehensive General Liability policy carried by both the contractor and the sub-contractors shall be maintained by the contractor for at least two years after completion of services.

**C. Automotive Liability**

The Contractor shall maintain automobile liability insurance in the amount of not less than \$1,000,000 combined single limit for bodily injury or property damage liability to protect him from any and all claims arising from the use of the following:

- (1) Firm's own automobile and trucks.
- (2) Hired/leased or rented automobiles and trucks.

The aforementioned is to cover use of automobiles and trucks on and off the site of the project.

**D. Pollution Liability**

This insurance shall cover Pollution Liability in amounts of at least **\$1,000,000** for each occurrence and **\$1,000,000** general aggregate,

**E. Umbrella Liability**

Umbrella or Excess Liability police in amounts of at least **\$1,000,000** shall be provided.

- 1.9 **The contract term for Chemical Products will be for 1 year. This contract term will be from July 1, 2019 through June 30, 2020, with the option to renew for multiple terms. Individual items will be awarded separately to the low bidder.**
- 1.10 The column on the Bid Proposal Form titled “Approximate 1 year Purchase (gals/lbs.)” is based upon projected amounts. NRWASA does not guarantee a minimum or maximum quantity of any item to be purchased.
- 1.11 **Unless otherwise stated, the names of a certain make (Trade Name or Brand) or definite specifications are to denote quality standards of the chemical required, but does not restrict bidders to the specific brand or manufacturer name; it is to set forth and convey to the prospective bidders the general style, type of character and quality of the item(s) desired. Exceptions are Carbon, in which bidders are restricted to only Norit Americas Hydroarco B or Westvaco Aqua Nuchar.**
- 1.12 NRWASA reserves the right to refuse all goods and to cancel all or any part of the contract if contractor fails to meet delivery or performance dates.
- 1.13 In the event that the vendor is unable to provide the current chemical contract as awarded, then NRWASA will have the right to void existing contract and negotiate with another vendor of our choice.

**2.0 Chemical Specification**

- 2.1 **All item(s) proposed must meet or exceed the requirements for chemicals intended for use in drinking water treatment as set by the North Carolina Department of Environment and Natural Resources, and of ANSI/Nf STD 60 and 61 and the recommendation of the American Water Works Association.**

**3.0 PRODUCT DELIVERY**

**3.1 Delivery Location:**

<b>Location</b>	<b>Street Address</b>	<b>City/State</b>	<b>Zip Code</b>
NRWASA WTP	2811 Barrus Rd	La Grange, NC	28551

- 3.1.2 If delivered to other than the address reflected on the Purchase Order or Contract, NRWASA refuses any and all responsibility for losses and damages.
- 3.1.3 No C.O.D. deliveries will be accepted.

**3.2 Delivery Requirements**

- 3.2.1 Liquid chemicals shall be delivered by bulk tanker trucks designed and licensed to transport the chemical. All tanker trucks used shall comply with all safety regulations specified by the North Carolina Department of Transportation. The tanker trucks shall be in suitable condition for hauling the chemical and shall not contain any substances that might affect the usefulness of the chemical for drinking water treatment. Tanker trucks must be equipped with appropriate systems to off-load the chemical at each location.

- 3.2.2 The Contractor shall bear the responsibility for safe delivery of the chemical into the storage tanks.
- 3.2.3 The Contractor shall notify the Owner of all spills and The Contractor shall also be responsible for proper cleanup and disposal of any spills and all required regulatory reporting of such spills.
- 3.2.4 All deliveries shall be FOB NRWASA between the hours of 8:00 a.m. – 3 p.m. Monday through Friday, with the exception of official holidays, when no deliveries will be accepted.
- 3.2.5 The Contractor is responsible for scheduling deliveries to point of destination within 24 hours of request for delivery. All deliveries shall also come with a certificate of analysis.
- 3.2.6 The Contractor is responsible to make sure that tank connection, hose length, etc. is compatible with the existing storage systems. The Contractor is responsible to hose down and otherwise clean any liquid ferrous sulfate spills at no cost to the Owner. The risk from any cause shall be borne by the Contractor until actual delivery and acceptance by Owner.
- 3.2.7 A Material Safety Data Sheet (MSDS) shall accompany the initial delivery.
- 3.2.8 Vendors will need to include relative information concerning concentration/purity of the chemicals they are providing with the bid. Documents to be included with delivery include Certificate of Analysis (CofA), Bill of Lading, and appropriate weight tickets.
- 3.2.9 The Contractor is obligated to supply chemicals, when ordered, as specified above and in case of emergencies. The packaging and shipping of said product shall conform to current federal, state, and local regulations.
- 3.2.10 Guaranteed delivery date may be considered in making the award. Any vendor who submits a bid on these specifications agrees to accept our purchase order and agrees to guarantee complete deliver within five (5) days of the Purchase Order date, or as otherwise specified. If vendor feels he cannot meet requested delivery/completion date, he shall so state and give revised date with bid proposal.
- 3.2.11 NRWASA requests notification by phone or fax of shipment 24 hours prior of delivery from the vendor.

### **3.3 Delivery Quantity**

- 3.3.1 The quantity of liquid chemicals delivered at one time, shall be a full truckload quantity (please refer to attachment).
- 3.3.2 Certified net weight tickets must accompany each shipment; said certification to be signed by the name of the certifying authority.

### **3.4 Delivery Oversight**

- 3.4.1 No chemicals shall be delivered unless witnessed by appropriate plant personnel.
- 3.4.2 Upon discovery of any materials which have been delivered which does not meet the NRWASA's minimum specifications, such material shall be immediately removed from the site by the vendor and replaced with material meeting the minimum standards.

### **4.0 PRODUCT INSPECTION**

- 4.1 NRWASA reserves the right to have any chemical shipment inspected.
- 4.2 NRWASA may sample and test any shipment to determine the concentrations of active ingredients. The bidder shall provide instructions in writing accompanying the sample for the laboratory procedures required to perform the test for the determination of active ingredients.
- 4.3 NRWASA reserves the right to reject and return, at vendor's expense (to include re-stocking fees and risk), any unacceptable shipment.
- 4.4 Prior to offloading of liquid chemicals NRWASA staff will provide the vendor with an appropriate sample container. It is the responsibility of the vendor to provide NRWASA staff with a sample of liquid chemical from the shipment. Samples will be pulled from the top or the tanker load for chemicals with specific gravity greater than 1.0 and from the bottom of the tanker load for chemicals with a specific gravity less than 1.0. After laboratory analysis the vendor will be allowed to begin the offloading of bulk chemicals.

### **5.0 ENVIRONMENTAL REGULATION COMPLIANCE**

- 5.1 The Contractor shall, at Contractor's expense, comply with any present or hereafter enacted environmental laws, rules and regulations, including those of the Environmental Protection Agency (EPA), the United States Occupational Safety and Health Administration (OSHA), the North Carolina Department of Transportation (NCDOT) and any other local, state or federal authority that regulates environmental matters, including environmental clean-up responsibility laws.

### **6.0 WARRANTY**

- 6.1 The Contractor shall guarantee the product specifications throughout the period of the contract.
- 6.2 The Contractor shall cover all travel and lodging expenses, which could result from any Technical Assistance.

### **7.0 PAYMENT**

Receipted freight bills shall support invoices for prepaid transportation charges. In the case of bids or quotations, all freight charges are borne by the bidder unless otherwise specified in bid.

It is the desire of NRWASA to pay promptly. It is the vendor's responsibility to submit invoices directly to NRWASA at the address specified on the contract or as "Ship and Bill to" on the Purchase Order.

Invoices shall include Purchase Order number, description of item(s), quantities, unit price, extended price, freight, state and local taxes, and date of delivery. Vendor shall sign invoices not on printed billheads. Purchase order number must be listed on all shipping labels.

Invoices exceeding the limits established by this contract/purchase order or for materials or services not qualifying under its specifications as ordered are not subject to payment.

Partial payments may be authorized and made upon properly executed invoices of delivered goods, or services rendered unless otherwise stated in the bid. Final payment will be made when materials, supplies, equipment or services rendered have been fully delivered or executed and accepted.

Vendors must provide tax information to include vendor's full business name, address, "remit to" address, federal tax identification number or social security number if vendor does not have a federal ID number.

## **TERMS AND CONDITIONS**

BIDDER SHOULD READ AND UNDERSTAND THE CIRCUMSTANCES AND PROCEDURES UNDER WHICH THIS BID IS LET. BIDDER'S RESPONSE TO THE REQUEST FOR BIDS (RFB) SIGNIFIES ACCEPTANCE OF THE OBLIGATIONS AND RIGHTS SPECIFIED HEREIN. THE BIDDER AND/OR BIDDERS TO WHOM THE CONTRACT IS AWARDED MUST COMPLY FULLY WITH NORTH CAROLINA GENERAL STATUTES AND ANY APPLICABLE STATE AND FEDERAL LAW OR REGULATION.

SPECIFICATIONS: Any deviation from the specifications set forth must be clearly indicated on the proposal; otherwise, it will be considered that items offered are in strict compliance with these specifications, and the bidder will be held responsible thereof. Deviations from the specifications should be explained in detail. Unless otherwise defined in the Request for Bids or submission, it is understood and agreed that any item offered or furnished shall be new, in current production and in first class condition. Items shall be protected during shipping and storage by passing or packaging consistent with the method of transportation to assure delivery without damage or degradation of product quality.

Bidder shall indicate on the proposal the original manufactured source of all chemicals quoted. NRWASA must approve any change in source during the life of the contract.

EPA and State approval of materials to be used for potable water treatment is a condition of purchase. Documentation of approved dosage must be furnished by the supplier.

### SPECIFICATION INFORMATION

FOR ADDITIONAL INFORMATION CONCERNING THE SPECIFICATIONS: Questions concerning bid requirements for specifications should be directed to Debbie Purvis, Administrative Assistant, 2811 Barrus Rd, La Grange, NC 28551, email [debbie.purvis@nrwasa.org](mailto:debbie.purvis@nrwasa.org) and phone no. 252-522-2567. All changes in specifications shall be in writing in the form of an addendum and furnished to all bidders. **VERBAL INFORMATION OBTAINED WILL NOT BE CONSIDERED IN AWARDING OF BIDS.** No changes to specification will be permitted within five (5) days prior to the bid opening.



## SUBMISSION

The envelope shall be marked on its face with the name of the person, firm or corporation and addressed as follows:

_____
_____
_____
NRWASA Debbie Purvis 2811 Barrus Rd La Grange, NC 28551

SEALED BID NO. 2019/2020 Chemicals  
**BID OPENING May 7, 2019 at 10:00 A.M.**

Any bid submitted on forms other than the NRWASA bid form may be disqualified. If it is questionable that the Postal Service can deliver your bid on time, we suggest that it be hand delivered. **FEDEX DOES NOT MAKE MORNING DELIVERIES, THEY NORMALLY DELIVER AFTER 4:00.** TELEPHONE BIDS AND/OR FAXED BIDS CANNOT BE ACCEPTED. All bids submitted must be typed or written in ink and signed by the bidder/contractor's designated representative. ALL BIDS MUST MEET AND INCLUDE REQUIREMENTS INCLUDING BIDDERS BEING PREPARED TO FURNISH AT A LATER DATE WHERE APPLICABLE, THOSE ITEMS CHECKED IN THE "BID REQUIREMENTS" OR FACE POSSIBLE DISQUALIFICATION.

### WITHDRAWAL OF BID

Any bid may be withdrawn without prejudice prior to the official bid opening time or any publicized postponement thereof, or in accordance with N.C.G.S. 143-131.1.

### REJECTION OF BID

NRWASA reserves the right to reject any and/or all bids in connection with this project, and to waive formalities in a bid.

### NOTIFICATION OF AWARD

The successful bidder will be notified within ten (10) working days after the bid award. NRWASA will notify the successful bidder in writing, either by a LETTER TO PROCEED or a PURCHASE ORDER or both after all prerequisites and specifications have been met by the bidder and the award has been made. VERBAL NOTIFICATION OF THE AWARD IS NOT CONSIDERED A LIABLE MODE OF NOTIFICATION AND, THEREFORE WILL NOT BE RECOGNIZED AS AN OFFICIAL NOTIFICATION.

## HAZARDOUS MATERIALS

Any materials required by this order that are deemed hazardous will be packaged, marked and shipped by the seller to comply with all present and future federal, state and local regulations and will further comply with any special company or manufacturer's requirements. All MSDS sheets are to be directed to the attention of the Water Plant Superintendent.

## SAFETY AND HEALTH DEVICE

All equipment shall meet the requirement of the federal government and the State of North Carolina. Equipment shall also conform to applicable standards of all national regulations.

## ***TAXES, PERMITS AND ORDINANCE***

NRWASA is a tax-exempt organization for federal taxes. **NRWASA is exempt from the prevailing state and local tax rates for sales taxes.**

## EQUAL OPPORTUNITY

Executive order No. 11246, as amended, relative to Equal Employment Opportunity and all other applicable laws, rules and regulations, including Title VII of the Civil Rights Act of 1964, are incorporated herein by this specific reference. In addition, all laws, rules and regulations applicable to the hiring of disabled veterans and veterans of the Vietnam era and of the hiring of individuals with physical or mental handicaps are incorporated herein by this specific reference.

The Contractor further agrees that:

- A. in the hiring of employees for the performance of work under this contract, the contractor shall not discriminate against any citizen in the employment of a person qualified and available to perform the work under the contract or purchase order, by reason of race, color, religion, sex, age, handicap, national origin or ancestry;
- B. the contractor or any person acting on its behalf, shall not in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age handicap, national origin or ancestry; and
- C. The contractor shall include this language in all subcontracts entered into for the performance of the contract/purchase order.

## FAIR LABOR STANDARDS ACT

Contractor warrants and represents that the goods and/or services covered by this contract/purchase order have been manufactured in accordance with the requirements of the Fair Labor Standards Act and all other applicable federal, state and municipal laws, rules and regulations.

## MINORITY BUSINESS ENTERPRISE

It is NRWASA's policy to take affirmative action to ensure that minority business enterprises are given the opportunity to demonstrate their ability to provide the NRWASA with goods and services at competitive prices.

## ALTERNATIVE BIDS

The bidder must furnish with the bid, detailed specifications of the item(s) proposed to be furnished. If the item(s) offered differs from the provisions contained in these specifications, such difference must be explained in detail. Material safety data sheets for each item bid must be included; the prospective bidder for an alternate item shall provide information that is satisfactory to NRWASA of the equivalence in quality of the substitute item.

## RISK OF LOSS

All risk of loss to the equipment shall remain with the successful bidder until title to the equipment passes to NRWASA on the acceptance date. After title passes to the NRWASA, NRWASA shall bear all risk of loss to the equipment.

## INDEMNIFICATION

The successful bidder shall hold NRWASA, to include all Board members and employees, harmless from all liabilities, obligations, losses, claims, damages, actions, suits, proceedings, costs, expenses, including attorneys' fees, that

- a) arise out of, are connected with, or result directly or indirectly from the successful bidder's failure to perform any of its obligations under this request for bids; or
- b) are a result, of a breach of any of the successful bidder's warranties. No indemnification responsibilities created by this section shall survive and be enforceable after the contract between NRWASA and the successful bidder terminates or expires, and they shall be terminated only by written agreement between the successful bidder and NRWASA. The Contractor shall defend any and all suits and assume all liability for any and all claims made against NRWASA or any of its officials or agents for the use of any patented process, device or article forming a part of the articles, equipment or services furnished under this contract.

**ANTI-COLLUSION AFFIDAVIT**

**STATE OF NORTH CAROLINA**

**Neuse Regional Water and Sewer Authority**

\_\_\_\_\_, being first duly sworn deposes and says that:

1. He is the \_\_\_\_\_ of \_\_\_\_\_ the bidder that has submitted the attached bid;
2. He is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;
3. Such bid is genuine and is not collusive or sham bid;
4. Neither the said bidder, nor any of its officers, partners, owners agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other bidder, firm or person to submit collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix any overhead, profit, or cost element of the bid price of any other bidder to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against NRWASA, or any person interested in the proposed contract; and
5. The price or prices quoted in the attached bid are fair and proper and are not contained by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties, in interest, including this affiant.

\_\_\_\_\_ (SEAL)

\_\_\_\_\_ (TITLE)

Subscribed and sworn to before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Notary Public \_\_\_\_\_

County of \_\_\_\_\_, NC

My Commission expires \_\_\_\_\_

**NEUSE REGIONAL WATER AND SEWER AUTHORITY**

**BID SPECIFICATION NO: 2019/2020 CHEMICALS – CHEMICAL PRODUCTS**

**BID FORM**

**YES: I will bid** \_\_\_\_\_

**NO: I will not bid** \_\_\_\_\_

**TO: Neuse Regional Water & Sewer Authority  
2811 Barrus Rd  
La Grange, NC 28551  
Attn: Debbie Purvis**

**FROM:**

\_\_\_\_\_  
COMPANY

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
STATE

\_\_\_\_\_  
ZIP CODE

\_\_\_\_\_  
TELEPHONE NO.

\_\_\_\_\_  
FAX NO.

\_\_\_\_\_  
The Bidder hereby signifies that it is his/her/its intention and purpose to enter into a formal Contract with Neuse Regional Water and Sewer Authority, to deliver and furnish the chemicals listed in Bid Table A

NEUSE REGIONAL WATER AND SEWER AUTHORITY

**BID SPECIFICATION NO: 2019/2020 CHEMICALS – CHEMICAL PRODUCTS BID TABLE A**

Chemicals to be delivered to NRWASA Water Treatment Plant at 2811 Barrus Rd, La Grange, NC 28551

<u>Chemical</u>	<u>%</u>	<u>Sp Gr</u>	<u>Typical Delivery</u>	<u>Approximate 1 Years Purchase (gals/lbs)</u>	<u>Unit Price in gals/lbs</u>	<u>Extended Price</u>
Aluminum Sulfate	50	1.33	45,000 to 48,000 lbs/TL	200,000 gals		
Aqueous Ammonia	19.0	0.92- 0.94	30,000 to 35,000 lbs TL	21,000 gals		
Sodium Hydroxide-Caustic	50.0	1.52	45,000 to 48,000 lbs/TL	80,000 gals		
Copper Sulfate	100	N/A	40 to 50 lb bags Medium grade	2,000 lbs		
Hydrofluorosilicic Acid	23	1.2	45,000 to 48,000 lbs/TL	10,600 gals		
Sodium Hypochlorite	12.5	1.158- 1.260	45,000 to 48,000 lbs/TL	130,000 gals		

- 1. Delivery Charge Must Be Included In The Unit Price**
- 2. NRWASA is sales tax exempt**
- 3. NRWASA Will Not Pay A Fuel Surcharge**
- 4. Contract Term Will Be For 1 Year. This Contract Term Will Be In Effect From 7/1/2019 To 06/30/2020 with The Option To Renew Multiple Terms**
- 5. Bidder Is To Provide MSDS Sheets On Any Items Being Bid On**
- 6. Please List Any Exceptions On Page 15**

\_\_\_\_\_  
PRINTED NAME – Please print clearly

\_\_\_\_\_  
SIGNATURE



## CONTACT DATA SHEET

### **PLACING ORDERS:**

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No. (    ) \_\_\_\_\_

Fax No.    (    ) \_\_\_\_\_

### **QUOTATION QUESTIONS:**

*Contact Name:* \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No. (    ) \_\_\_\_\_

Fax No.    (    ) \_\_\_\_\_

Email: \_\_\_\_\_

### **PAYMENTS:**

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No. (    ) \_\_\_\_\_

Fax No.    (    ) \_\_\_\_\_

Federal ID Number: \_\_\_\_\_



**E-VERIFY AFFIDAVIT**

I, \_\_\_\_\_ (the individual attesting below), being duly authorized by and on behalf of  
\_\_\_\_\_ (the entity identified as the "Employer") after first being duly sworn hereby

swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).

2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).

3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State.

Employer employs the following number of employees in this State (check which is applicable):

a. Less than 25 \_\_\_\_\_

b. Between 25 and 100 \_\_\_\_\_

c. Between 100 and 500 \_\_\_\_\_

d. 500 or more \_\_\_\_\_

4. Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer for specified contracts subject to E-Verify entered into with the Neuse Regional Water & Sewer Authority Employer.

This \_\_\_\_ day of \_\_\_\_\_, 2019 .

\_\_\_\_\_  
Signature of Affiant

Print or Type Name: \_\_\_\_\_

State of North Carolina County of \_\_\_\_\_

Signed and sworn to (or affirmed) before me, this the

\_\_\_\_\_

day of \_\_\_\_\_, 2019.

My Commission Expires:

\_\_\_\_\_

\_\_\_\_\_

Notary Public

(Affix Official/Notarial Seal)

Name of Counterparty:

\_\_\_\_\_

\_\_\_\_\_

**IRAN DIVESTMENT ACT CERTIFICATION  
REQUIRED BY N.C.G.S. 143C-6A-5(a)**

As of the date listed below, the supplier or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the supplier or bidder listed above to make the foregoing statement.

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

\_\_\_\_\_

Printed Name

Title

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

<b>Social security number</b>								
		-			-			
OR								
<b>Employer identification number</b>								
		-						

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶ _____	Date ▶ _____
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

• Form 1099 (home mortgage interest), 1099-E (student loan interest), 1099-T (tuition)

• Form 1099-C (canceled debt)

• Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.