

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, February 28, 2013**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, February 28, 2013 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Kenneth Jones, Henry Heath, Burnice Harris, Jack Pope, Bruce Parson, Jimmy Cousins, Joe Albright, James Rountree, Sammy Aiken, Timmy Kennedy

MEMBERS ABSENT: Adam Mitchell, Neal Baggett, Jamie Cannon, Steve Miller

ALTERNATES PRESENT: Robert Sutton, Virgil O’Neal, Clarence Mills, Rhonda Barwick

NRWASA STAFF PRESENT: Donalt Eglinton - Legal Counsel
Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Sharman Griffin - Administrative Secretary
Jacob Brown - Assistant WTP ORC
Kyle Smith - Distribution Superintendent

Call to Order

Chairman Barry Sutton called the meeting to order at 6:00 P.M.

Revisions, Additions and Adoption of Agenda

Mr. Kenneth Jones moved to adopt the Agenda as presented. Seconded by Mr. Joe Albright and upon unanimous vote, the motion carried.

ACTION ITEMS

1. **Approval of January 2013 Minutes**.....**Chairman Barry Sutton**

Mr. Joe Albright moved to approve the January 2013 Minutes as presented. Seconded by Mr. Jack Pope, and upon unanimous vote, the motion carried.

2. **Approval of Treasurer’s Report**.....**Chairman Barry Sutton**

Mr. Bruce Parson moved to approve the February 2013 Monthly Treasurer’s Report. Seconded by Mr. Sammy Aiken and upon unanimous vote, the motion carried.

DISCUSSION ITEMS

3. **Approval of McGladrey FY12/13 Annual Audit Proposal**.....**Mr. Harold Herring**

Mr. Harold Herring recommended for approval the FY12/13 Annual Audit Proposal. Mr. Bruce Parson moved to approve the 3-year contract. Seconded by Mr. Joe Albright and upon unanimous vote, the motion carried.

4. Ward & Smith.....Mr. Donalt Eglinton

Mr. Donalt Eglinton stated that he had no discussion items until Closed Session.

5. Finance Committee Update.....Mr. Robert Sutton

Resolution-Adoption of Unit Water Rate for FY13/14 and FY14/15

In Finance Chairman Adam Mitchell's absence, Mr. Robert Sutton stated that the Finance Committee met and agreed to keep the Unit Water Rate at \$3.34/1,000 gallons for FY13/14. He added that there would be a rate increase for FY14/15 to \$4.00/1,000 gallons.

Mr. Burnice Harris moved to approve the Resolution adopting the Unit Water Rates for FY13/14 and FY14/15 as presented. Seconded by Mr. Jack Pope and upon unanimous vote, the motion carried.

Resolution-Adoption to Rescind IBT Certificate Capital Project Budget

Mr. Barry Sutton stated that the Finance Committee recommends rescinding the funds that were allocated for the IBT study that has not yet taken place.

Mr. Kenneth Jones moved to rescind the IBT Certificate Capital Project Budget funds. Seconded by Mr. Burnice Harris and upon unanimous vote, the motion carried.

6. Annual Chlorine Conversion.....Mr. Harold Herring

Mr. Harold Herring stated that the conversion to free chlorine would take place March 18 to April 15 as discussed in the January Board Meeting. Chairman Sutton asked Kyle Smith, Distribution Superintendent, to verify the Operators Meeting on March 5th at 10am to discuss the chlorine conversion. Mr. Kyle Smith requested that each Member Entity have a representative present at the meeting.

7. Roof Update.....Mr. Harold Herring

Mr. Harold Herring stated that he has no comments until Closed Session.

8. Corps of Engineers/GUC/NRWASA-Interconnect Evaluation Update.....Mr. Harold Herring

Mr. Harold Herring stated that the Corps of Engineers have completed the "Draft Report" and a copy will be presented in the March Agenda packet.

9. Legislative Meeting.....Chairman Barry Sutton

Chairman Barry Sutton suggested inviting the Senate and House Members, representing the NRWASA area, to a luncheon on Friday March 22nd. He added that information about the NRWASA Water Treatment Project would be presented along with a tour of the Water Treatment Plant.

10. Miscellaneous.....Chairman Barry Sutton

Mr. Joe Albright thanked Mr. Harold Herring for a job well done on the NRWASA History & Overview presentation at the Grifton Annual Retreat.

CLOSED SESSION

Chairman Sutton asked for a motion to go into Closed Session under General Statute G.S. 143-318.11(a)(3). Mr. Kenneth Jones made the motion, seconded by Mr. Joe Albright. Upon unanimous vote, the Board approved a motion to go into closed session.

Upon unanimous vote, the Board approved a motion to reconvene into Open Session.

Pertaining to a legal issue discussed in Closed Session, the Board has given direction to Legal Counsel, who will proceed accordingly.

ADJOURNMENT

Being no further business before the Board, and upon motion made, seconded, and approved, Chairman Barry Sutton declared the meeting adjourned at 7:54 P.M.

Sincerely,



Ms. Sharman Griffin
Administrative Secretary



Mr. Adam Mitchell
Secretary, NRWASA Board of Directors