

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, January 22, 2015**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, January 22, 2015 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Joe Albright, Henry Heath, Terry Koonce, Stephen Tripp, Clarence Mills, Sammy Aiken, Jimmy Cousins, Virgil O’Neal, Neal Baggett

MEMBERS ABSENT: Jamie Cannon, Mike Hill, Bruce Parson, Greg Smith

ALTERNATES PRESENT: Rusty Byrd, Rhonda Barwick,

NRWASA STAFF PRESENT: Don Eglinton - Legal Counsel
Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Charlie Colie – WTP ORC
Jacob Brown – Assistant WTP ORC
Kyle Smith - Distribution Superintendent

Special Guests: Donald Garbrick, PE – Pease Engineering and Architecture
(Representing NCAWWA)
Roger Worthington - NCDOT
Chuck Smithwick - CMSD
Bucky Moore, PE – The Wooten Company
Ralph Mobley, PE – The Wooten Company
Brandon Holland – Town Manager, Ayden
Lauren Collins – The Times Leader
Brian Lucas – City of Kinston

Call to Order

Chairman Barry Sutton called the meeting to order at 6:10 P.M. and welcomed Special Guests.

Revisions, Additions and Adoption of Agenda

Mr. Steve Miller moved to adopt the Agenda as presented. Seconded by Mayor Steve Tripp and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Approval of November 2014 Minutes.....Chairman Sutton

Mr. Joe Albright moved to approve the November 2014 Minutes as presented. Seconded by Mr. Sammy Aiken and upon unanimous vote, the motion carried.

2. Approval of January 2015 Treasurer’s Report.....Chairman Sutton

Mr. Steve Miller moved to adopt the January 2015 Monthly Treasurer’s Report. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

3. Approval of Amendment #1-FY 14/15 Annual Operating Budget Mr. Harold Herring

Mr. Harold Herring explained that Amendment #1 is for the replacement of the Air-Burst lines at the river that the Board approved last month. The overall Operating Budget was increased and the funds were taken out of Appropriated Fund Balance. Mr. Herring stated that the cost was for the bid plus a contingency.

Mr. Steve Miller moved to approve the FY14/15 Annual Operating Budget Ordinance Amendment #1, seconded by Mr. Joe Albright. Upon unanimous vote, the motion carried.

DISCUSSION ITEMS

4. AWWA Award Presentation Mr. Donald Garbrick, PE

Mr. Donald Garbrick, PE representing NCAWWA stated that at the North Carolina Conference this year, they had a “Best Tasting Water” competition. They had 36 participants that turned in water samples and NRWASA had the best sample. He stated the winners usually have three things in common, well maintained facility, dedicated staff, and a Board that provides the tools that they use to produce the water, it takes a team effort to win this award. He stated the process is very difficult and to win is very exceptional. Mr. Garbrick presented a plaque to NRWASA for having the “Best Tasting Water” in North Carolina in 2014.

5. Greenville SW By-Pass Mr. Roger Worthington/Mr. Kyle Smith

Mr. Kyle Smith gave an update on how the Greenville SW By-Pass project could affect NRWASA. Mr. Roger Worthington, PE from NCDOT gave a presentation on the project. He advised this is a de-sign build project. He is aware this project could affect NRWASA water lines. Mr. Worthington advised that he is here to get permission for the contractor for DOT to design and build the water lines for NRWASA if they are affected by the project. Mr. Worthington stated that NRWASA would be allowed to have their own Engineers review and participate in the design of, and to be onsite during construction to do inspections for, the portion of the project involving relocation of the water lines. He said there will be an agreement between DOT and NRWASA for the reimbursement of inspection services that are reasonable. Chairman Sutton thanked Mr. Worthington for his presentation and the information he gave us.

6. Ward & Smith Mr. Don Eglinton

Mr. Don Eglinton stated he had no discussion items at this time.

7. Air-Burst Line Replacement Update Mr. Harold Herring/Mr. Charlie Colie

Mr. Harold Herring advised that the Air-Burst line replacement has been completed. Mr. Charlie Colie gave a presentation on the Air-Burst line replacement from beginning to completion. He advised that the contractor and the divers did a good job and we stayed in service the whole time. The contingency was not needed.

8. Annual Conversion to Free Chlorine Mr. Harold Herring

Mr. Herring advised the Board that the annual conversion to Free Chlorine would be March 16, 2015 to April 20, 2015. The information in the packets were sent to the contact people at each Member Entity to make sure it is published in the newspaper. Chairman Sutton was reminded that some of Lenoir County Members go together and put a news release in the paper. Mr. Virgil O’Neal stated that Mr. Ray Baldree would handle this for Pitt County Members. Mr. Herring stated that none of the information has changed except the dates.

9. 2013/2014 Meter Test Report Mr. Harold Herring

Mr. Harold Herring advised that the Distribution Flow Meter Test Report is in the Agenda Packet. He added that there was one meter bad, and it has been replaced. He advised that if you would like to get individual testing for your system, contact Kyle Smith.

10. Finance Committee Report Mr. Steve Miller

Mr. Steve Miller advised the Board that the Finance Committee met on January 7 to discuss the request from the City of Kinston for the re-imbusement of the installation of ammonia equipment at their Well #18 site. He advised that after much discussion the Finance Committee passed a motion to recommend WASA not participate in the cost of the ammonia equipment at the well site. Mr. Sammy Aiken asked in the future would it still be individual cases or are we setting a precedence on this case for all Member Entities. Chairman Sutton stated that he did not think this was setting a precedence, that it would be evaluated on a case-by-case basis. Mr. Miller said he would not refuse to hear the concerns of anyone with a situation.

Mr. Joe Albright made the motion to accept the recommendation of the findings of the Finance Committee to not participate in the cost of the installation of the ammonia equipment for Well site #18 for the City of Kinston. Mr. Terry Koonce seconded the motion. Upon unanimous vote, the motion carried.

11. Miscellaneous Discussion Item Chairman Barry Sutton

There were no miscellaneous discussion items.

12. Informational Chairman Barry Sutton

Mr. Herring stated a press release for the award for “the Best Tasting Water” would be in the local Lenoir County and Pitt County papers.

Closed Session

Pursuant to a motion made by Mr. Virgil O’Neal, seconded by Mr. Sammy Aiken, and unanimously approved, the Board entered a Closed Session for discussing the Greenville SW By-Pass project.

Mr. Virgil O’Neal made the motion to come out of Closed Session. Seconded by Mr. Joe Albright, and upon unanimous vote, the Board approved a motion to reconvene into Open Session.

ADJOURNMENT

After returning to Open Session, Mayor Tripp made the motion to accept “Option 2” – to allow the State to design-build the utility part of the Greenville SW Bypass project with our Attorney to review the contract and to have The Wooten Company review and participate in the design of, and to be onsite during construction to do inspections for, the portion of the project involving relocation of the water lines for NRWASA, with the cost of such work to be reimbursed to NRWASA by NCDOT. Seconded by Mr. Sammy Aiken, and upon unanimous vote, the motion carried.

Being no further business before the Board, the meeting was adjourned without objection at approximately 8.00 P.M.

Sincerely,

Debbie Purvis
Administrative Assistant

Joe Albright
NRWASA Secretary