

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, January 24, 2013**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, January 24, 2013 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Henry Heath, Burnice Harris, Jack Pope, Bruce Parson, Neal Baggett, Jimmy Cousins, Jamie Cannon, Steve Miller, Joe Albright

MEMBERS ABSENT: Kenneth Jones, Adam Mitchell, James Rountree, Sammy Aiken, Timmy Kennedy

ALTERNATES PRESENT: Robert Sutton, Virgil O'Neal, Rusty Byrd, Clarence Mills, Rhonda Barwick

NRWASA STAFF PRESENT: Donald Eglinton - Legal Counsel
Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Sharman Griffin - Administrative Secretary
Charlie Colie - WTP ORC
Jacob Brown - Assistant WTP ORC

Special Guests: Wayne Miles, Kelly Boone - CDM Smith

Call to Order

Chairman Barry Sutton called the meeting to order at 6:00 P.M.

Revisions, Additions and Adoption of Agenda

Mr. Bruce Parson moved to adopt the Revised Agenda as presented. Seconded by Mr. Neal Baggett and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Approval of November 2012 Minutes..... Chairman Barry Sutton

Mr. Neal Baggett moved to approve the November 2012 Minutes as presented. Seconded by Mr. Jack Pope, and upon unanimous vote, the motion carried.

2. Approval of Treasurer's Report..... Chairman Barry Sutton

Mr. Burnice Harris moved to approve the January 2013 Monthly Treasurer's Report. Seconded by Mr. Neal Baggett and upon unanimous vote, the motion carried.

DISCUSSION ITEMS

3. Ward & Smith.....Mr. Donalt Eglinton

Mr. Donalt Eglinton stated that he had no discussion items until Closed Session.

4. CDM Smith.....Mrs. Kelly Boone/Mr. Wayne Miles

Neuse River Dredging Project

Mrs. Kelly Boone presented an update on the Raw Water Intake Dredging Project. Mrs. Boone explained that removing sediment accumulation from in front of and near the raw water intake screens is necessary for optimal operation. CDM Smith recommends the removal of 575 cubic yards of material at this time. She added that the informal bidding in October 2012 produced only one bid. That bid amount exceeded the budgeted amount for this project. CDM Smith Engineers and NRWASA staff agrees that the Dredging Project will be moved to the FY13/14 Budget Year and re-bid in June 2013.

Roof Update

Mr. Wayne Miles stated that the investigation into the defective roofs indicates that the roofing system was not constructed in accordance with the shop drawings or design specifications. He added that the deficiencies are the sole responsibility of the construction contractor and its subcontractors. Mr. Miles presented a settlement offer on behalf of CDM Smith in an effort to maintain the long-standing relationship with NRWASA.

5. Finance Committee Update.....Mr. Robert Sutton

In Finance Chairman Adam Mitchell's absence, Mr. Robert Sutton gave a brief update regarding the refinancing opportunity of the 40-year USDA bond. Refinancing for 30 years would not produce any savings until the last 5 years. Mr. Sutton stated that the Finance Committee's recommendation is to not refinancing at this time.

Mr. Bruce Parson moved to accept the Finance Committee's recommendation. Seconded by Mr. Neal Baggett and upon unanimous vote, the motion carried.

6. Annual 2012-Meter Testing Report.....Mr. Harold Herring

Mr. Harold Herring stated that the 2012 Test Report is in the Agenda Packet. He added that all meters tested within AWWA Standards and the NRWASA Inter-Local Agreement except for one. That meter at Site #12 has now been replaced and it meets all requirements.

7. Annual Conversion to Free Chlorine..... Mr. Harold Herring

Mr. Harold Herring stated that the Annual Conversion to Free Chlorine would be March 18 to April 15, 2013. The necessary letters and documents are contained in the Agenda Packet, but have also been mailed to each Member Entity. Mr. Herring added that the joint press releases from Pitt and Lenoir Counties need to be done by February 10th.

8. Roof Update..... Mr. Harold Herring

Mr. Harold Herring stated that he has no comments until Closed Session.

9. Miscellaneous..... Chairman Barry Sutton

There was a brief discussion about a news article handed out by Mr. Burnice Harris regarding groundwater reduction in the town of Winterville.

10. Informational..... Mr. Harold Herring

Mr. Harold Herring noted the informational documents in the Agenda Packet regarding the Central Coastal Plain Capacity Use Area Aquifer Assessments.

CLOSED SESSION

Chairman Sutton asked for a motion to go into Closed Session under General Statute G.S. 143-318.11(a)(3). Mr. Jamie Cannon made the motion, seconded by Mr. Burnice Harris. Upon unanimous vote, the Board approved a motion to go into closed session.

Upon unanimous vote, the Board approved a motion to reconvene into Open Session.

ADJOURNMENT

Being no further business before the Board, and upon motion made, seconded, and approved, Chairman Barry Sutton declared the meeting adjourned at 7:44 P.M.

Sincerely,


Ms. Sharman Griffin
Administrative Secretary


Mr. Adam Mitchell
Secretary, NRWASA Board of Directors