

**NEUSE REGIONAL WATER AND SEWER AUTHORITY  
MINUTES OF BOARD MEETING DATED  
Thursday, January 25, 2024**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, January 25, 2024 at 5:30 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

**MEMBERS PRESENT:** Barry Sutton, Steve Miller, Bruce Parson, Virgil O’Neal, Sammy Aiken, Polly Hardee, Andy Heath, Vallie Johnson, Oryan Lowry, Anthony Riggs, Darrell Rudisill, Victor Styles

**MEMBERS ABSENT:** Rhonda Barwick, Jamie Cannon

**ALTERNATES PRESENT:** Rusty Byrd

**NRWASA STAFF PRESENT:** Harold Herring - Executive Director  
Angela McKenzie – Administrative Assistant  
Kathryn Barker - Administrative Secretary  
Jamie Norment – Legal Counsel  
Charlie Colie - WTP Superintendent  
Jacob Brown – WTP Assistant Superintendent  
Dustin Smith- Facility Supervisor

**SPECIAL GUESTS:** John Boyer, CDM Smith  
Reed Barton, CDM Smith

**Call to Order**

Chairman Barry Sutton called the meeting to order at 6:00 P.M. and welcomed Special Guests.

**Revisions, Additions and Adoption of Agenda**

Mr. Victor Styles moved to adopt the Revised Agenda as presented. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

**ACTION ITEMS**

**1. Approval of October 2023 Minutes.....Chairman Sutton**

Mr. Virgil O’Neal moved to approve the October 2023 Minutes as presented. Seconded by Mr. Vallie Johnson upon unanimous vote, the motion carried.

**2. Approval of January 2024 Treasurer’s Report.....Chairman Sutton**

Mr. Victor Styles moved to adopt the January 2024 Monthly Treasurer’s Report. Seconded by Mr. Vallie Johnson and upon unanimous vote, the motion carried.

**DISCUSSION ITEMS**

**3. Ward & Smith ..... Mr. Jamie Norment**

• **On-Call Engineering Agreement-Request for Qualifications**

Mr. Jamie Norment advised the Board that new projects going forward would require Request for Qualifications to be eligible for Federal and State Grants and Federal and State Loans. Mr. Norment further stated that NRWASA will issue an announcement to accept Request Qualifications of Engineering Firms, interview if needed, then award the contract to most qualified Engineering Firm, and work on price after selection. The On-Call Contract/Multiple Award Contract with the Engineering Firm will have task orders issued over time. Each task order will have a dollar amount attached to it for the project they are working on. It would allow more than one Engineering Firm to be selected depending on the project qualifications needed. He further stated that major projects may need a new Request for Qualifications. Request for Qualifications for Multiple Award Contracts can be prepared by Mr. Harold Herring, Mr. Jamie Norment, Chairman Sutton, or a committee. No dollar amount would be attached to the Multiple Award Contract, only to the task orders. The Board will decide what value the task orders could be without additional Board approval. Mr. Norment stated that the Board can entertain the motion or wait until March meeting.

Mr. Darrell Rudisill asked the Board if the Engineering Firms would be paid every month. Mr. Jamie Norment stated they would be paid by task order for specific project, not monthly.

Mr. Reed Barton stated to the Board that NRWASA can do On-Call in the future for construction as well.

Mr. Jamie Norment stated that Request for Qualifications, On-Call/Multiple Award Contract makes it easier to deal with emergencies. This would only be for Engineering.

Mr. Andy Heath moved to allow Mr. Harold Herring to proceed with Request for Qualifications. Seconded by Mr. Virgil O'Neal and upon unanimous vote, the motion carried.

Chairman Sutton stated that it may be beneficial to look into Request for Qualifications for Construction in the near future.

**4. Neuse River/NRWASA Intake #1 Presentation ..... Mr. John Boyer, PE, CDM Smith**

Chairman Sutton welcomed guests Mr. John Boyer and Mr. Reed Barton from CDM Smith.

Mr. John Boyer gave a presentation to the Board in regards to Raw Water Intake #1. He advised the Board that NRWASA has dredged approximately 4-5 times since 2008. He further discussed the current conditions, Emergency Dredging and Permitting Support, Neuse River Morphology and Sedimentation. Mr. Boyer advised the Board that the dredging work can only occur in May, June, July, November, December, January and February. He further stated that the permits usually allow work from 7 a.m. to 7 p.m. The Army Corps of Engineers did not allow weekend work or evening work.

Mr. John Boyer further discussed Sedimentation Analysis, which is the second project to assist in a permanent solution to help prevent dredging. He further stated that Alden Labs specializes in this type of sediment analysis. Phase 1-They will create models if needed for the morphological assessment. Phase 2-Numeric Modeling & Conceptual Design, Phase 3-Physical Modeling, Phase 4-Design, Permitting & Construction Contract Administration.

Mr. John Boyer asked the Board if there any questions.

Mr. Darrell Rudisill asked if this had to be done now. Mr. Harold Herring stated yes. Mr. Virgil O'Neal asked if any of the monies were coming from grants. Mr. Harold Herring stated no, not at the moment.

Mr. Sammy Aiken asked if the Goldsboro/Raleigh area having the same issues. Mr. Harold Herring stated yes, they are.

Mr. Andy Heath asked if the dredging is a band-aid until we figure out a way to prevent the encroachment.

5. CDM Smith Emergency Engineering Agreement Intake#1 ..... Mr. John Boyer, PE, CDM Smith  
Permitting and Building Support for Emergency Maintenance Dredging

Mr. Harold Herring asked the board to approve the CDM Smith Emergency Engineering Agreement. Mr. Andy Heath moved to approve the dredging. Seconded by Mr. Virgil O'Neal and upon unanimous vote, the motion carried.

6. Capital Project Budget Ordinance-Intake #1-Permitting and Bidding Support ..... Mr. Harold Herring  
for Emergency Maintenance Dredging and Construction Cost for Sediment Removal (Dredging)

Mr. Harold Herring asked the Board to approve Ordinance to Approve Budget for Emergency Dredging. Mr. Bruce Parson moved to approve the budget for Emergency Dredging. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

7. CDM Smith Engineering Agreement-Sedimentation Analysis ..... Mr. John Boyer, PE, CDM Smith

Mr. Harold Herring asked the board to approve the CDM Smith Engineering Agreement-Sedimentation Analysis. Mr. Anthony Riggs moved to approve the Engineering Agreement. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

8. Capital Project Budget Ordinance-Sedimentation Analysis ..... Mr. Harold Herring

Mr. Harold Herring asked the board to approve the Capital Project Budget Ordinance-Sedimentation Analysis. Mr. Virgil O'Neal moved to approve the Capital Project Budget Ordinance. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

9. Annual Conversion to Free Chlorine ..... Mr. Charlie Colie

Mr. Charlie Colie advised the Board that the dates for the annual conversion to Free Chlorine would be March 18, 2024-April 22, 2024. The information in the agenda packets will be sent to the contact people at each Member Entity to make sure it is published in the newspaper. Mr. Charlie Colie further stated that Mr. Dustin Smith will be working with each Member Entity as the Chlorine reaches each entity system.

10. Miscellaneous & Informational Discussion Items ..... Chairman Sutton

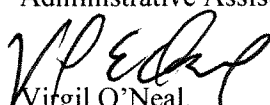
Mr. Darrell Rudisill asked if we received any bad hurricanes, would this mess up the new intakes.

**ADJOURNMENT**

Being no further business before the Board, the meeting was adjourned without objection at approximately 7:13 p.m. Motion to adjourn by Mr. Bruce Parson seconded by Mr. Victor Styles.

Sincerely,

  
Angela McKenzie  
Administrative Assistant

  
Virgil O'Neal,  
NRWASA Secretary