

**NEUSE REGIONAL WATER AND SEWER AUTHORITY  
MINUTES OF BOARD MEETING DATED  
Thursday, January 28, 2016**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, January 28, 2016 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

**MEMBERS PRESENT:** Barry Sutton, Steve Miller, Joe Albright, Terry A. Koonce, Stephen Tripp, Clarence Mills, Sammy Aiken, Jimmy Cousins, Virgil O’Neal, Neal Baggett, Mike Hill, Bruce Parson, Greg Smith, Tommy Daughety

**MEMBERS ABSENT:** Jamie Cannon

**ALTERNATES PRESENT:** Rusty Byrd, Rhonda Barwick, Ray Baldree, George Everett

**NRWASA STAFF PRESENT:** Harold Herring - Executive Director  
Debbie Purvis - Administrative Assistant  
Amber Quinn - Administrative Secretary  
Jamie Norment - Legal Counsel  
Charlie Colie - ORC  
Jacob Brown - Assistant ORC  
Kyle Smith - Distribution Superintendent

**SPECIAL GUESTS:** Mr. Donald Garbrick, P.E. – AWWA Award Presenter

**Call to Order**

Chairman Barry Sutton called the meeting to order at 6:10 P.M. and welcomed Special Guests.

**Revisions, Additions and Adoption of Agenda**

Mr. Mike Hill moved to adopt the Agenda as presented. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

**AWWA Award Presentation.....Mr. Donald Garbrick, PE**

Mr. Donald Garbrick, P.E. representing N.C. American Water Works Association stated that at the North Carolina AWWA Conference this year, they had a “Best Tasting Water” competition. NCAWWA had 26 participants that turned in water samples and Neuse Regional Water and Sewer Authority and The City of Raleigh tied for 1<sup>st</sup> place with the best tasting samples. On Thursday, January 28, 2016, the Neuse Regional Water and Sewer Authority Board of Directors and NRWASA Employees received the award. Mr. Garbrick stated that the winners usually have three things in common; Well-maintained facility, Dedicated staff, and a Board that provides the tools that they use to produce the water, it takes a team effort to win this award. He stated the process is very difficult and to win is very exceptional. Mr. Garbrick presented a plaque to NRWASA for having the “Best Tasting Water” in North Carolina in 2015.

**ACTION ITEMS**

**1. Approval of November 2015 Minutes.....Chairman Sutton**

Mr. Mike Hill moved to approve the November 2015 Minutes as presented. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

**2. Approval of January 2016 Treasurer’s Report.....Chairman Sutton**

Mr. Joe Albright moved to adopt the January 2016 Monthly Treasurer’s Report. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

**3. Swearing in of New Director ..... Chairman Sutton**

Chairman Sutton led New Director Mr. Tommy Daughety in the Oath of Office, to replace Mr. Henry Heath as Director for North Lenoir Water Corporation. Mr. Daughety will become the North Lenoir Water Corporation Director.

**4. Approval of Amendment #1-FY 15/16 Annual Operating Budget ..... Mr. Harold Herring**

Mr. Harold Herring explained that Amendment #1 is for the Increase of Miscellaneous Income (Interest, Insurance claim, Farm rental, Home rental, DOT reimbursement Hwy 11 by-pass, Recycling, WC Audit, EAP & Wellness Grant) Increase of Expenses for (Legal and Engineering Expenses for Hwy 11 By-Pass, Lightening Damage, and Capital Outlay-Land). The overall Operating Budget was increased and the funds were taken out of Appropriated Fund Balance.

Mr. Virgil O'Neal moved to approve the FY15/16 Annual Operating Budget Ordinance Amendment #1, seconded by Mr. Bruce Parson. Upon unanimous vote, the motion carried.

**5. Metal Building for Equipment Bid ..... Mr. Harold Herring**

Mr. Harold Herring stated that NRWASA took (3) informal bids to build a 30' x 48' metal building for storage of NRWASA equipment. Mr. Herring recommended that the Board award the bid to Tarheel Metal Structures, Inc. Mr. Herring also stated that he would like to have concrete flooring and would need approval from the Board to go over budget.

Mr. Greg Smith moved to approve the metal building as presented. Seconded by Mr. Mike hill and upon unanimous vote, the motion carried.

Mayor Stephen Tripp moved to approve the amendment to the budget for the metal building as presented for the addition of the concrete floor. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

**6. Election of Officers- NRWASA Treasurer ..... Chairman Sutton**

Chairman Sutton stated that the current officers are Chairman Barry Sutton, Vice-Chairman Steve Miller, and Secretary Joe Albright.

Chairman Sutton opened the floor for nominations. Mr. Joe Albright moved to nominate Mr. Bruce Parson for Treasurer, seconded by Mayor Stephen Tripp. Mr. Bruce Parson accepted his nomination for Treasurer. Chairman Sutton declared nominations closed. Mr. Virgil O'Neal moved to approve the nomination as presented. Seconded by Mr. Mike Hill and upon unanimous vote, Mr. Bruce Parson was elected to fulfill Mr. Henry Heath's term.

**DISCUSSION ITEMS**

**7. Ward & Smith ..... Mr. Jamie Norment**

Mr. Jamie Norment stated he had no report items at this time.

**8. Caldwell Tank Maintenance Agreement- "Request for Consent to Assignment" ..... Mr. Jamie Norment  
..... Mr. Harold Herring**

Mr. Jamie Norment informs the Board of Caldwell Tank "Request for Consent to Assignment" Maintenance of its agreement to Utility Services. NRWASA has a 15 year maintenance agreement, but is under no obligation to continue their agreement once Utility Services takes over. Mr. Harold Herring recommended to the Board to allow NRWASA to continue their contract with Utility Services. If needed, NRWASA can terminate the contract within 90 days' notice without penalty.

Mr. Joe Albright moved to approve the "Request for Consent to Assignment" of the Caldwell Tank Maintenance Agreement to Utility Services. Seconded by Mr. Greg Smith. Mr. Mike hill opposed the motion, and the motion carried.

9. Annual Conversion to Free Chlorine ..... Mr. Harold Herring

Mr. Herring advised the Board that the annual conversion to Free Chlorine would be March 14, 2016 to April 18, 2016. The information in the agenda packets were sent to the contact people at each Member Entity to make sure it is published in the newspaper. Chairman Sutton was reminded that some of Lenoir County Members go together and put a news release in the paper. Mr. Ray Baldree stated that he would handle this for Pitt County Members and that none of the information has changed except the dates.

10. 2015/2016 Meter Test Report ..... Mr. Harold Herring/ Mr. Kyle Smith

Mr. Harold Herring advised that the Distribution Flow Meter Test Report is in the Agenda Packet. Mr. Kyle Smith explained that all systems are running well and their numbers are within the guidelines.

11. Terracon Proposal ..... Mr. Harold Herring

Mr. Harold Herring updated the Board on the Property's underground storage tanks. The tanks have fuel in them and the soil surrounding them have some contamination. Mr. Herring has an estimate for removal from Terracon and would like to move forward.

Mr. Bruce Parson moved to continue with Terracon on the removal of tanks and soil. Seconded by Mr. Virgil O'Neal and upon unanimous vote, the motion carried.

12. Miscellaneous Discussion Item ..... Chairman Barry Sutton

Mayor Stephen Tripp commented to the NRWASA staff how appreciative he was for all their hard work.

Mr. Sammy Aiken had a concern about the situation in Flint, Michigan and if we could learn from it locally. Chairman Sutton commented that North Carolina and NRWASA went online and are on standard monitoring. NRWASA has done everything possible to keep from having any problems with lead and copper in the system.

Mr. Harold Herring mentioned to the Board that an original Board Member, Mr. Jack Pope, from North Lenoir Water Corporation passed away on December 25, 2015.

13. Informational ..... Chairman Barry Sutton

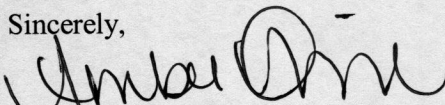
Mr. Sammy Aiken mentioned to the Board that the Panthers are up by 20 points.

Mr. Ray Baldree confirmed the date for The Summit, a groundwater class, February 16, 2016 at New Bern Convention Center.

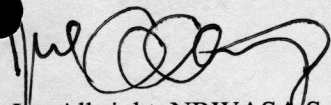
**ADJOURNMENT**

Being no further business before the Board, a motion by Mr. Mike Hill, seconded by Mr. Greg Smith, to adjourn the meeting was a without objection at approximately 7:00 P.M.

Sincerely,



Amber Quinn, Administrative Secretary



Joe Albright, NRWASA Secretary