

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
REVISED MINUTES OF BOARD MEETING DATED
Thursday, March 23, 2017**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, March 23, 2017 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Terry A. Koonce, Clarence Mills, Jimmy Cousins, Virgil O’Neal, Neal Baggett, Mike Hill, Bruce Parson, Greg Smith, Tommy Daughety, Joseph Johnson

MEMBERS ABSENT: Jamie Cannon, Sammy Aiken, Stephen Tripp

ALTERNATES PRESENT: Rhonda Barwick, Ray Baldree, Steven Harrell

NRWASA STAFF PRESENT: Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Amber Goodman - Administrative Secretary
Jamie Norment - Legal Counsel
Charlie Colie - WTP Superintendent
Jacob Brown - Assistant WTP Superintendent
Kyle Smith - Distribution Superintendent

Call to Order

Chairman Barry Sutton called the meeting to order at 6:00 P.M.

Revisions, Additions and Adoption of Agenda

Mr. Greg Smith moved to adopt the Agenda as presented. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Approval of January 2017 Minutes.....Chairman Sutton

Mr. Mike Hill moved to approve the January 2017 Minutes as presented. Seconded by Mr. Clarence Mills and upon unanimous vote, the motion carried.

2. Approval of March 2017 Treasurer’s Report.....Chairman Sutton

Mr. Steve Miller moved to approve the March 2017 Monthly Treasurer’s Report. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

DISCUSSION ITEMS

3. Ward & Smith.....Mr. Jamie Norment

Mr. Jamie Norment updated the Board on the H. F. Lee Energy Power plant in Goldsboro, N.C. The Coal Ash Pond is to be decommissioned with a permit to be issued from the Department of Environmental Quality which has not been issued yet, they are still reviewing all the comments. The permit could be issued sometime in April or May and it will be reviewed to see if NRWASA’s concerns were addressed.

In other news, Mr. Tom Reeder was the Chief Deputy Secretary for the Department of Environmental Quality. He was very helpful with NRWASA when it was getting started, helping with funding. He was dismissed from his position at DEQ when the new Governor was placed in office. This week, Tom Reeder was hired by Senator Phil Berger, President Pro Tempore, to be his Senior Environmental Advisor. NRWASA sent a letter of congratulations.

4. Approval of FY16/17, FY17/18 and FY 18/19 Annual Audit Contract.....Mr. Harold Herring

At our last meeting the Finance Committee had met and discussed our Accountants and Auditing Services and the Finance Committee voted to move forward with RSM McGladrey. Included in the Agendas, the engagement letter for this year's audit contract and also a three year contract to perform the services for the next three years at the same price that we currently have.

Mr. Mike Hill moved to approve the Annual Audit Contract as presented. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

5. Resolution- Adoption of Unit Water Rates for FY17/18.....Mr. Harold Herring

No Discussion.

Mr. Virgil O'Neal moved to approve the Resolution as presented. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

6. Annual Conversion to Free Chlorine.....Mr. Harold Herring

Mr. Herring called on Mr. Charlie Colie and Mr. Kyle Smith to inform the Board on how the Annual Conversion went. Mr. Charlie Colie said that the water plant did well, it took 3-4 hours to get through the plant. Everything went smoothly. Mr. Kyle Smith said that they had to flush the system a little differently than in the past, but it went through the system a lot faster. All went well, no major complaints.

7. Capital Project Budget Ordinance- Felix Harvey Parkway Extension.....Mr. Harold Herring

In the agenda is a map of the new Felix Harvey parkway extension. It was recommended by the Finance Chairman to do a Capital Project Budget to cover the cost of this project over the course of the next few years to not interfere with the Operating Budget. The estimated cost of this project includes Engineering, Legal and Construction is estimated at \$700,000, which is reimbursable by the NCDOT. NRWASA needs the Resolution for the Felix Harvey Parkway Extension to be approved by the Board.

Mr. Terry A. Koonce moved to approve the Resolution for the budget as presented. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

8. The Wooten Company Engineering Services Agreement- Felix Harvey Parkway Extension.....Mr. Harold Herring

The Wooten Company will be doing the Engineering Services for the Felix Harvey Parkway Extension. They were the original designers of the transmission system. NRWASA needs the Wooten Company Engineering Services Agreement to be approved by the Board.

Mr. Greg Smith moved to approve the Agreement as presented. Seconded by Mr. Terry A. Koonce and upon unanimous vote, the motion carried.

9. NCDOT – Utility Preliminary Engineering Agreement- Felix Harvey Parkway Extension.....Mr. Jamie Norment

The Preliminary Agreement for the Felix Harvey Parkway Extension through NCDOT covers the cost of The Wooten Company's Preliminary Engineering designs and fees for Legal Counsel by Ward & Smith. NRWASA needs the NCDOT Utility Preliminary Engineering Agreement to be approved by the Board.

Mr. Virgil O'Neal moved to approve the Utility Preliminary Agreement as presented. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

10. NCDOT – Utility Relocation Agreement- Felix Harvey Parkway Extension Mr. Jamie Norment

Utility Relocation Agreement for the Felix Harvey Parkway Extension through NCDOT covers full cost of project, \$700,000. The first of June or July there will be a final agreement including total cost. NRWASA needs the NCDOT Utility Relocation Agreement to be approved by the Board.

Mr. Terry A. Koonce moved to approve the Utility Relocation Agreement as presented. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

11. Informational Chairman Barry Sutton

Mr. Harold Herring informed the Board that NRWASA went to the Lenoir Community College Job Fair on March 15th. NRWASA is looking to recruit new employees.

NRWASA has been a Lenoir County Chamber of Commerce member for the past several years. NRWASA is advertised in the Chamber of Commerce office in downtown Kinston.

On April 22nd, NRWASA will participate in Earth Day at the Neuseway Nature Center, trying to get our name out in the community.

NRWASA won the Best Tasting Water Contest sponsored by the American Water Works Association “Thank you NRWASA staff for your hard work.” - Mr. Harold Herring

The next Board meeting is May 25, 2017.

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:45 P.M.

Motion to adjourn by Mr. Greg Smith seconded by Mr. Virgil O’Neal.

Sincerely,



Amber Goodman,
Administrative Secretary



Virgil O’Neal,
NRWASA Secretary