

**NEUSE REGIONAL WATER AND SEWER AUTHORITY  
MINUTES OF BOARD MEETING DATED  
Thursday, May 25, 2017**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, May 25, 2017 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

**MEMBERS PRESENT:** Barry Sutton, Steve Miller, Terry A. Koonce, Clarence Mills, Jimmy Cousins, Virgil O'Neal, Sammy Aiken, Bruce Parson, Greg Smith, Tommy Daughety, Joseph Johnson

**MEMBERS ABSENT:** Jamie Cannon, Stephen Tripp, Neal Baggett, Mike Hill

**ALTERNATES PRESENT:** Rhonda Barwick, Ray Baldree, Timmy Kennedy

**NRWASA STAFF PRESENT:** Harold Herring - Executive Director  
Debbie Purvis - Administrative Assistant  
Amber Goodman - Administrative Secretary  
Jamie Norment - Legal Counsel  
Charlie Colie - WTP Superintendent  
Jacob Brown - Assistant WTP Superintendent

**Call to Order**

Chairman Barry Sutton called the meeting to order at 6:01 P.M. Chairman Sutton informed the Board of Mr. Henry Heath's passing and asked them to keep his family in their thoughts and prayers.

**Revisions, Additions and Adoption of Agenda**

Mr. Greg Smith moved to adopt the Agenda as presented. Seconded by Mr. Virgil O'Neal and upon unanimous vote, the motion carried.

<b>ACTION ITEMS</b>
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**1. Approval of March 2017 Minutes ..... Chairman Sutton**

Mr. Steve Miller mentioned that the March 2017 Minutes needed to clarify that the Capital Project, The Wooten Company and the NCDOT Agreements were all part of the Felix Harvey Parkway Extension.

Mr. Terry A. Koonce moved to approve the March 2017 Minutes once revised. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

**2. Approval of May 2017 Treasurer's Report ..... Chairman Sutton**

Mr. Clarence Mills moved to approve the May 2017 Monthly Treasurer's Report. Seconded by Mr. Steve Miller and upon unanimous vote, the motion carried.

**3. 2017/2018 Chemical Bid ..... Mr. Harold Herring**

Mr. Harold Herring stated that NRWASA took Formal Chemical bids for the Fiscal Year 2017/2018. He recommended that the Board award the bids to the vendors per the tabulation sheet contained in the Agenda Packet. The bids all came in under budget.

Mr. Virgil O'Neal moved to approve the Chemical bids as presented. Seconded by Mr. Bruce Parson and upon unanimous vote, the motion carried.

**DISCUSSION ITEMS**

**4. Ward & Smith ..... Mr. Jamie Norment**

Mr. Ken Gray, a Partner at Ward and Smith, presented to the North Carolina Rural Water and Alliance Annual Conference on Human Resources and Personnel Issues. Mr. Jamie Norment stated that he appreciated the opportunity to work with that organization.

In other news, the General Assembly issue that we have been following most closely with NRWASA is Senate Bill 615, Senate Farm Bill. This bill covers all things farming and agricultural. This year's bill is very short. They only have a few provisions. NRWASA's issues relating to monitoring of withdrawals is not included in the bill at this time. NRWASA is waiting until sometime in June to know more. Mr. Tom Reeder, Senior Environmental Advisor with the Department of Environmental Quality, is keeping an eye out for us as well.

Felix Harvey Parkway Extension is continuing on track for the legal side.

Mr. Jamie Norment informed the Board of Mr. Cliff Parsons wife passing away from cancer.

**5. FY17/18 Annual Budget Report ..... Mr. Steve Miller**

Mr. Steve Miller stated to the Board that the Finance Committee held a meeting on April 26, 2017 to discuss the proposed FY17/18 Annual Operating Budget. The current proposed budget is smaller than last year, with a 2% COLA increase, the last year of USDA Reserve payment and an increase in the Health Insurance Budget. Action will be taken June 22, 2017 the next Board of Directors meeting. Mr. Bruce Parson, Chairman of the Personnel Committee, advised the Board of a personnel Position with NRWASA as a Lab Tech/ Relief Operator is also included in the budget.

**6. Annual Conversion to Free Chlorine ..... Mr. Harold Herring**

Mr. Charlie Colie gave an update on the Annual Conversion to Free Chlorine. He said everything went well with minimum complaints for both the plant and distribution systems.

**7. City of Kinston- Easement Request for Electric Transmission Lines ..... Mr. Steve Miller**

The City of Kinston is requesting an Easement for the Electric Transmission Line on Banks School Road PRV Station. Mr. Steve Miller informed the Board that the City of Kinston is an electric service provider, which serves all the customers from energy purchased from Duke Energy. There is one connection point from Duke Energy's system to City of Kinston's system. City of Kinston has been fortunate to not have any issues with this in the past, but should there be a major issue, City of Kinston would be entirely in the dark. City of Kinston has an ongoing project to establish a second connection to Duke Energy on a completely different part of their system, on Louie Pollock Road. From this point, City of Kinston will run transmission lines to connect back to a substation located in the Industrial Park. The project is planned to cross over the PRV Station on Banks School Road. There will not be any electric equipment installed within the PRV Site. There will be an aerial line crossing overhead, sitting higher than most other lines at 30 feet. Ward & Smith attorney Mr. Jamie Norment as well as Mr. Harold Herring have reviewed the request and are in agreement that it will be what is best for all parties involved. Mr. Jamie Norment reviewed the Easement documents, including the Deed, and made sure that the line itself and the easement that the City of Kinston would have will have no effect on the operations of NRWASA's facility. City of Kinston is responsible for keeping it operational and any damage that may occur.

Since the NRWASA Board has City of Kinston Representative Members, Kinston will not be voting on the Easement since it would be a conflict of interest. Mr. Virgil O'Neal moved to approve the Easement Request as presented. Seconded by Mr. Terry A. Koonce and upon unanimous vote, the motion carried.

**8. Informational**

**Chairman Barry Sutton**

Mr. Sammy Aiken spoke about the Mayor of Kinston along with several other leaders going to Raleigh, N.C. and Washington, D.C. discussing flood prevention. Since Kinston has had two major floods within 20 years, there are concerns about the dams in Raleigh, as well as the condition of the river. Questions and concerns about needing another dam were brought up. There is a need to clean the debris out of the river. There are several short term and long term problems that need attention. We cannot stop Mother Nature, but maybe we can divert it or cause less damage.

Mr. Virgil O'Neal informed the Board the some of the local Volunteer Fire Departments that suffered damage from Hurricane Matthew, can apply to recoup from storm damages that insurance would not cover.

Mr. Bruce Parson thanked the Board for returning the Executive Directors evaluations so promptly.

At the June Board meeting, there will be a Public Hearing to adopt the Budget for FY17/18.

NRWASA will receive \$62,000 from FEMA to help with the damages from Hurricane Matthew.

The next Board meeting is June 22, 2017.

**ADJOURNMENT**

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:28 P.M.  
Motion to adjourn by Mr. Greg Smith seconded by Mr. Steve Miller.

Sincerely,



Amber Goodman,  
Administrative Secretary



Virgil O'Neal,  
NRWASA Secretary