

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, August 22, 2019**

The Neuse Regional Water and Sewer Authority held its Annual Board Meeting on Thursday, August 22, 2019 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Bruce Parson, Anthony Riggs, Sammy Aiken, Clyde Sutton, Virgil O’Neal, Ray Baldree, Victor Styles, Mike Hill, Steven Harrell, Rhonda Barwick, Vallie Johnson, Mark Warren

MEMBERS ABSENT: Jamie Cannon, Polly Hardee

ALTERNATES PRESENT: Rusty Byrd, B.R. Jackson, Darrell Rudisill, James Rountree

NRWASA STAFF PRESENT: Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Amber Goodman – Administrative Secretary
Jamie Norment - Legal Counsel
Charlie Colie - WTP Superintendent
Jacob Brown - Assistant WTP Superintendent
Kyle Smith – Distribution Superintendent

SPECIAL GUESTS: John Boyer, PE, CDM/Smith

Call to Order

Chairman Barry Sutton called the meeting to order at 6:03 P.M. and welcomed special guests.

Revisions, Additions and Adoption of Agenda

Mr. Virgil O’Neal moved to adopt the Agenda as presented. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Swearing in of New Director Chairman Sutton

Chairman Sutton led New Director Mr. Vallie Johnson in the Oath of Office to replace Mr. Clarence Mills as Director for Eastern Pines Water Corporation.

2. Approval of June 2019 Minutes Chairman Sutton

Mr. Bruce Parson moved to approve the June 2019 Minutes as presented. Seconded by Mr. Steve Miller and upon unanimous vote, the motion carried.

3. Approval of August 2019 Treasurer’s Report Chairman Sutton

Mr. Clyde Sutton moved to adopt the August 2019 Monthly Treasurer’s Report. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

4. Approval of Active Customer Connections Report Mr. Harold Herring

Mr. Herring advised the Board that all Member Entities met the requirements of Article II: 1.E. of the NRWASA By-Laws. Mr. Virgil O’Neal moved to approve the August 2019 Active Customer Connections Report. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

5. FY19/20 Board of Directors Meeting Dates Resolution Mr. Harold Herring

The FY19/20 NRWASA Board of Director Meeting Dates Resolution was included in the Agenda for review and approval.

Mr. Mike Hill moved to approve the Board of Directors 2020 Meeting Dates Resolution. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

6. Election of Officers Mr. Jamie Norment

Mr. Jamie Norment stated that the current officers are, Chairman, Barry Sutton, Vice-Chairman, Steve Miller, Secretary, Virgil O'Neal and Treasurer, Bruce Parson.

Mr. Norment opened the floor for nominations. The nominations were closed by Motion of Acclamation. All Officers accepted their nominations for reappointment. Mr. Norment declared nominations closed.

Mr. Ray Baldree moved to approve the Officers as nominated, seconded by Mr. Clyde Sutton and upon unanimous vote, the current Officers were re-elected to another term.

DISCUSSION ITEMS

7. Intake Dredging Update Mr. Charlie Colie

Mr. Charlie Colie informed the Board that NRWASA sent out Informal Bids to 11 vendors. The Bids were received with In-Water services at 3,000 Cubic Yards/ \$248,581.00. In-Water Services previously dredged for NRWASA. The project began in July, and will end before September 1st. Currently, In-Water services has dredged 2,500 cubic yards of sand.

8. Raw Water Intake Modifications Update Mr. John Boyer, PE, CDM/Smith

Mr. John Boyer informed the Board of the Re-Bids for the Raw Water Intake Modification. NRWASA received 2 Contractor bids for the project. The winning Contractor will be awarded the bid by September 8, 2019.

9. CDM Engineering Agreement - Construction Contract Admin & Engineering Services Mr. John Boyer, PE, CDM/Smith

Mr. John Boyer discussed with the Board the contracts and all administration and engineering services and fees related to the Raw Water Intake Modification.

Mr. Herring recommends that the Board move forward with the CDM Engineering Agreement upon Legal Counsel review by Ward & Smith.

Mr. Steven Harrell moved to approve the CDM Engineering Agreement. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

10. Finance Committee Report Mr. Steve Miller

Mr. Steve Miller discussed the Bids and Alternatives for the Raw Water Intake Modification with the Board. The Finance committee recommended the moving forward with the Base Bid and all Alternatives for a total of \$4,766,900. The remaining balance after the SRP Loan and the Golden Leaf Foundation Grant, will be covered with the NRWASA Fund Balance. Mr. Herring will continue to look for additional grants to help fund the project.

1. Resolution of Tentative Award Mr. Steve Miller

Mr. Steve Miller discussed the "Resolution of Tentative Award" with the Board. The Finance Committee recommended the moving forward with the award.

Mr. Mike Hill moved to award the "Resolution of Tentative Award" Bid to T.A. Loving. Seconded by Mr. Clyde Sutton and upon unanimous vote, the motion carried.

12. Raw Water Intake Modifications Capital Projects Budget Ordinance Mr. Harold Herring

Mr. Herring informed the Board that \$2.48 Million would have to be used from the NRWASA Fund Balance.

Mr. Bruce Parson moved to approve the Raw Water Intake Modification Capital Projects Budget Ordinance. Seconded by Mr. Anthony Riggs and upon unanimous vote, the motion carried.

13. Ward & Smith Mr. Jamie Norment

Mr. Jamie Norment informed the Board that NRWASA settled with Lee Electrical for \$30,000.

14. The Wooten Company- Task Order #4 Amendment Mr. Harold Herring

Mr. Herring informed the Board that NRWASA has to reroute 867 ft. of 20" pipe and 463 ft. of encasement for the NCDOT Felix Harvey Parkway Project. NRWASA will pay the engineering costs first and NCDOT will reimburse all construction costs.

Mr. Bruce Parson moved to approve the Task Order #4 Amendment. Seconded by Mr. Anthony Riggs and upon unanimous vote, the motion carried.

15. FY18/19 Annual Report Mr. Harold Herring

Mr. Herring shared a PowerPoint presentation of the FY18/19 Annual Report.

16. Miscellaneous & Informational Discussion Items Chairman Sutton

Water Treatment Plant Tours- October 15th & 16th.

NRWASA Holiday Gathering will be December 5th at Kings.

Mr. Virgil O'Neal asked NRWASA to send a template statement for the Central Coastal Plains Capacity Use Area hearing to coordinate in opposition of the 75% reduction. Individual Entities can write their own, but NRWASA will send out a template that can be used.

Mr. Bruce Parson moved to approve the Resolution statement for the Central Coastal Plains Capacity Use Area hearing. Seconded by Mr. Virgil O'Neal and upon unanimous vote, the motion carried.

Mr. Sammy Aiken mentioned to the Board about the new bypass in Kinston. Mr. Herring stated that NRWASA is monitoring the by-pass.

Well Arthur Backhoe Rodeo- September 6th.

Town of Winterville Watermelon Festival- August 23rd – 25th.

Town of Ayden Collard Festival- September 3rd - 8th.

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 7:37 p.m.
Motion to adjourn by Mr. Steven Harrell seconded by Mr. Victor Styles.

Sincerely,



Amber Goodman,
Administrative Secretary



Virgil O'Neal,
NRWASA Secretary