

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, August 23, 2018**

The Neuse Regional Water and Sewer Authority held its Annual Board Meeting on Thursday, August 23, 2018 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

- MEMBERS PRESENT:** Barry Sutton, Steve Miller, Bruce Parson, Anthony Riggs, Jamie Cannon, Sammy Aiken, Clyde Sutton, Virgil O’Neal, Clarence Mills, Ray Baldree
- MEMBERS ABSENT:** Stephen Tripp, Neal Baggett, Victor Styles, Mike Hill
- ALTERNATES PRESENT:** Steven Harrell, Rusty Byrd, Danny Smith, Jr., B.R. Jackson, Timmy Kennedy, Darrell Rudisill
- NRWASA STAFF PRESENT:** Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Amber Goodman – Administrative Secretary
Jamie Norment - Legal Counsel
Charlie Colie - WTP Superintendent
Jacob Brown - Assistant WTP Superintendent
Kyle Smith – Distribution Superintendent
- SPECIAL GUESTS:** Mark Warren, Town of Grifton, Interim Town Manager
John Boyer, PE, CDM/Smith

Call to Order

Chairman Barry Sutton called the meeting to order at 6:00 P.M. and welcomed special guests.

Revisions, Additions and Adoption of Agenda

Mr. Virgil O’Neal moved to adopt the Agenda as presented. Seconded by Mr. Bruce Parson and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Approval of June 2018 Minutes.....Chairman Sutton

Mr. B.R. Jackson moved to approve the June 2018 Minutes as presented. Seconded by Mr. Jamie Cannon and upon unanimous vote, the motion carried.

2. Approval of August 2018 Treasurer’s Report.....Chairman Sutton

Mr. Steven Harrell moved to adopt the August 2018 Monthly Treasurer’s Report. Seconded by Mr. Clyde Sutton and upon unanimous vote, the motion carried.

3. Approval of Active Customer Connections Report.....Mr. Harold Herring

Mr. Herring advised the Board that all Member Entities met the requirements of Article II: 1.E. of the NRWASA By-Laws. Based on the 2018 Active Customer Connection report, Mr. Herring informed the Board that Bell Arthur Water Corporation is to have an additional Director. Mr. Ray Baldree has been appointed for Bell Arthur.

Mr. Bruce Parson moved to approve the August 2018 Active Customer Connections Report. Seconded by Mr. Steve Miller and upon unanimous vote, the motion carried.

4. FY18/19 Board of Directors Meeting Dates Resolution.....Mr. Harold Herring

The 2019 NRWASA Board of Director Meeting Dates Resolution was included in the Agenda for review and approval.

Mr. Steven Harrell moved to approve the Board of Directors Meeting Dates Resolution. Seconded by Mr. Steve Miller and upon unanimous vote, the motion carried.

The next meeting date for 2018 will be October 25, 2018.

5. Election of Officers.....Mr. Jamie Norment

Mr. Jamie Norment stated that the current officers are, Chairman Barry Sutton, Vice-Chairman, Steve Miller, Secretary, Virgil O’Neal and Treasurer, Bruce Parson.

Mr. Norment opened the floor for nominations. The nominations were closed by Motion of Acclamation. All Officers accepted their nominations for reappointment. Mr. Norment declared nominations closed.

Mr. Ray Baldree moved to approve the Officers as nominated, seconded by Mr. B.R. Jackson and upon unanimous vote, the current Officers were re-elected to another term.

DISCUSSION ITEMS

6. Raw Water Intake Modifications Update.....Mr. John Boyer, PE, CDM/Smith

Mr. John Boyer made a presentation to the NRWASA Board of Directors discussing several options of how to modify the Raw Water Intake. The estimated projected cost for this project is \$3 to \$4 Million dollars. Funding will be needed for this project

Mr. Harold Herring mentioned that NRWASA will continue to put money in the budget to dredge as needed. Mr. Herring recommended to the Board that NRWASA should move forward with applications for funding in an effort to start the project.

Mr. Jamie Cannon moved to approve Mr. Herring to move forward on applications for funding. Seconded by Mr. Steven Harrell and upon unanimous vote, the motion carried.

7. Ward & Smith.....Mr. Jamie Norment

Revised By-Laws

Mr. Jamie Norment updated the Board on the Revised By-Laws for Neuse Regional Water and Sewer Authority. Changes were made to better clarify the By-Laws. The revisions were discussed with the Board of Directors. Mr. Norment recommended that the Board move to approve the Updated By-Laws.

Mr. B.R. Jackson moved to approve the Adoption of the By-Laws. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

Swearing in New Alternate

Chairman Sutton led New Alternate, Mr. Darrell Rudisill in the Oath of Office to replace Mr. Ray Baldree as Alternate for Bell Arthur.

8. FY18 Plant Shutdown 10/01/18.....Mr. Harold Herring

Mr. Harold Herring informed the Board of the FY18 Plant Shutdown on October 1, 2018.

9. NRWASA Water Tanks.....Mr. Barry Sutton, Mr. Steven Harrell, Mr. Jamie Norment

During the June 28, 2018 Board Meeting, the Board discussed the consideration of allowing a Company to have their logo painted on the water tank in Ayden. Mr. Steven Harrell, Town Manager for Ayden presented the request to the Town of Ayden's Board on July 9th. The general consensus for the Town of Ayden's Board was to not support the request.

Mr. Jamie Norment informed the Board of the USDA regulations.

Mr. Virgil O'Neal moved to disallow the Company's request to advertise on the Water Tank. Seconded by Mr. Danny Smith, Jr. and upon unanimous vote, the motion carried.

10. FY17/18 Annual Report.....Mr. Harold Herring

Mr. Harold Herring shared a PowerPoint presentation of the FY17/18 Annual Report.

11. Miscellaneous & Informational Discussion Items.....Chairman Sutton

Mr. Herring informed the Board that the new Amendment #1 for the Federal Funds Procurement Policy has been provided for your use.

NRWASA Holiday Gathering will be December 6th at Kings.

Winterville Watermelon Festival August 23rd – 25th.

Next Board Meeting will be October 25, 2018.

CLOSED SESSION

Pursuant to a motion duly made, seconded, and unanimously approved, the Board entered a Closed Session at 7:37 pm, for the purpose of discussing a Personnel and Legal matter in accordance with N.C. General Statute § 143-318.11(a)(6). Attorney Norment remained as Counsel and acting Secretary.

A formal motion was made to come out of Closed Session. Seconded and accepted, and upon unanimous vote, the Board approved a motion to reconvene into Open Session.


ADJOURNMENT

After returning to Open Session, Chairman Sutton moved to accept the recommendation of the Personnel Committee regarding the Executive Director's compensation COLA increase of 2% and one-time performance bonus of 2%. Mr. Bruce Parson seconded the motion. After discussion, the Board approved the motion, with Mr. Virgil O'Neal voting no.

Being no further business before the Board, the meeting was adjourned without objection at approximately 8:15 p.m. Motion to adjourn by Mr. Barry Sutton seconded by Mr. Sammy Aiken.

Sincerely,

Amber Goodman, Administrative Secretary



Virgil O'Neal, NRWASA Secretary

