

**NEUSE REGIONAL WATER AND SEWER AUTHORITY  
MINUTES OF BOARD MEETING DATED  
Thursday, August 25, 2022**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, August 25, 2022 at 5:30 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

**MEMBERS PRESENT:** Barry Sutton, Steve Miller, Bruce Parson, Virgil O’Neal, Sammy Aiken, Polly Hardee, Vallie Johnson, Anthony Riggs, Victor Styles, Clyde Sutton

**MEMBERS ABSENT:** Ray Baldree, Rhonda Barwick, Jamie Cannon, Mike Hill, Mark Warren

**ALTERNATES PRESENT:** None

**NRWASA STAFF PRESENT:** Harold Herring - Executive Director  
Angela McKenzie – Administrative Assistant  
Kathryn Barker - Administrative Secretary  
Jamie Norment - Legal Counsel  
Charlie Colie - WTP Superintendent  
Jacob Brown – WTP Assistant Superintendent  
John Whitfield- Facility Supervisor

**SPECIAL GUESTS:** Mr. John Boyer, P.E. CDM Smith

**Call to Order**

Chairman Barry Sutton called the meeting to order at 5:35 P.M. and welcomed Special Guests.

Mr. Harold Herring introduced Ms. Kathryn Barker, who replaced Amber Goodman as Administrative Secretary.

**Revisions, Additions and Adoption of Agenda**

Mr. Virgil O’Neal moved to adopt the Agenda as presented. Seconded by Mr. Clyde Sutton and upon unanimous vote, the motion carried.

<b>ACTION ITEMS</b>
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1. **Approval of May 2022 Minutes** ..... **Chairman Sutton**

Mr. Steve Miller moved to approve the May 2022 Minutes as presented. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

2. **Approval of August 2022 Treasurer’s Report** ..... **Chairman Sutton**

Mr. Victor Styles moved to adopt the August 2022 Monthly Treasurer’s Report and seconded by Mr. Clyde Sutton. Mr. Harold Herring stated that NRWASA was over budget on account number 74520 (Vehicle Insurance) by \$140.00. The Insurance Company did not get the premium information to NRWASA until after the Board approved the budget. Mr. Herring further stated that account number 75900 Capital Outlay Other Structures to replace Gear Box #2 was quoted for \$26,000, but the quote came in for \$30,370. The company was not willing to budge on the final quote amount. Lastly, Mr. Herring stated that the Budget would be Amended at the May 2023 Board Meeting to reflect those changes. Mr. Steve Miller inquired as to whether NRWASA had priced any vehicles. Mr. John Whitfield stated that \$45,000 was budgeted and NRWASA sent out quotes to Performance Ford in Clinton, but to date, no quotes have been received yet, even on a stripped-down base model. After brief discussion and questions and upon unanimous vote, the motion carried.

**3. Approval of Active Customer Connections Report.....Mr. Harold Herring**

Mr. Herring advised the Board that all Member Entities met the requirements of Article II: 1.E. of the NRWASA By-Laws. He also informed the Board that Eastern Pines was getting close to adding another Board Member. Mr. Vallie Johnson moved to approve the August 2022 Active Customer Connections Report. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

**4. Chemical System Maintenance-Phase I Change Order #1.....Mr. John Boyer**

Mr. John Boyer updated the Board on the status of the project. He stated that due to the supply chain issues with obtaining supplies, Peters & White Construction was requesting a 60-day extension through September 7, 2022 at no additional cost. Mr. Virgil O’Neal moved to approve the 60-day extension. Seconded by Victor Styles and upon unanimous vote, the Change Order passed.

**5. Election of Officers.....Mr. Jamie Norment**

Mr. Jamie Norment stated that the current officers are, Chairman, Barry Sutton, Vice-Chairman, Steve Miller, Secretary, Virgil O’Neal and Treasurer, Bruce Parson. Mr. Jamie Norment stated that all are eligible for re-election.

Mr. Norment opened the floor for nominations. Mr. Clyde Sutton moved to retain the same officers. Seconded by Mr. Sammy Aiken. The nominations were closed by Motion of Acclamation by Mr. Clyde Sutton. Seconded by Mr. Anthony Riggs and upon unanimous vote, the motion carried. All Officers accepted their nominations for reappointment.

<b>DISCUSSION ITEMS</b>
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**6. Chemical Tank Replacement.....Mr. John Boyer**

Mr. John Boyer stated that the yard piping and junction boxes were complete. The temporary outside alum tank is installed and NRWASA will use that over the next couple of weeks until the day tank and new tanks are installed inside. Last week the two existing alum tanks were removed and one new tank was installed inside. Currently they are installing the alum day tank and then a second alum tank will be moved inside next week.

**7. Ward & Smith.....Mr. Jamie Norment**

Mr. Jamie Norment stated that they were no legal issues to report at this time. He further stated that if anyone who had not completed an evaluation for Mr. Harold Herring, needs to complete it and turn it in by next Thursday.

**8. Resolution-Approval of Remote Meetings.....Mr. Jamie Norment**

Mr. Jamie Norment reported that the Governor’s State of Emergency has ended and that remote meetings were allowed during the State of Emergency. This resolution will reaffirm the commitment to the open meetings law that allows the public to attend and allow the Directors the opportunity to meet even if they cannot meet physically. Mr. Virgil O’Neal expressed his concerns of remote meetings and never meeting in person. Mr. Barry Sutton advised that the Board will meet in person as much as possible Mr. Steve Miller asked about notifications of remote meetings. Mr. Jamie Norment advised if change in time or remote meeting the Board Members would be notified and there would be a notice posted on meeting room door and on NRWASA website. Mr. Bruce Parson moved to approve remote meetings. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

9. Request for additional \$5,000 to Secure Truck ..... Mr. Harold Herring

Mr. Harold Herring requests Authority to proceed to secure a Budgeted truck. Truck prices are steadily rising and he stated that he may need up to an additional \$5,000 for the truck. Discussion regarding the possibility of going through a dealership rather than the State Contract. The official Budget Amendment will be presented at the May 2023 Board Meeting. Mr. Bruce Parson moved to approve the request for the additional \$5,000 to secure a truck, seconded by Mr. Clyde Sutton and upon unanimous vote, the motion carried.

10. FY21/22 Annual Report ..... Mr. Harold Herring

Mr. Herring shared a PowerPoint presentation of the FY21/22 Annual Report and answered Board Member questions.

11. Miscellaneous & Informational Discussion Items ..... Chairman Sutton

Mr. Sammy Aiken stated that he had received fluoride questions from the public and that he would be sending the question to Mr. Harold Herring for further discussion. Mr. Barry Sutton advised the Board that there is naturally occurring fluoride in well water. He further stated that if fluoride exceeds 2 parts per million, that customers must be notified. We are currently under 1 part per million.


Mr. Barry Sutton informed the Board that Ms. Rhonda Barwick's husband passed last weekend and asked that everyone keep Rhonda and her family in their thoughts.

Mr. Sammy Aiken stated to the Board that the City of Kinston Strategic Planning is working to better relations with businesses and would like for NRWASA to talk about what we do.


**ADJOURNMENT**

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:44 P.M. Motion to adjourn by Mr. Bruce Parson seconded by Mr. Clyde Sutton.

Sincerely,



Kathryn Barker,  
Administrative Secretary



Virgil O'Neal,  
NRWASA Secretary