

**NEUSE REGIONAL WATER AND SEWER AUTHORITY  
MINUTES OF BOARD MEETING DATED  
Thursday, January 25, 2018**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, January 25, 2018 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

**MEMBERS PRESENT:** Barry Sutton, Steve Miller, Clarence Mills, Virgil O’Neal, Mike Hill, Bruce Parson, Greg Smith, Joseph Johnson, Victor Styles, Anthony Riggs

**MEMBERS ABSENT:** Jamie Cannon, Sammy Aiken, Stephen Tripp, Jimmy Cousins, Neal Baggett

**ALTERNATES PRESENT:** Rhonda Barwick, Ray Baldree, Steven Harrell

**NRWASA STAFF PRESENT:** Harold Herring - Executive Director  
Debbie Purvis - Administrative Assistant  
Amber Goodman - Administrative Secretary  
Jamie Norment - Legal Counsel  
Charlie Colie - WTP Superintendent  
Jacob Brown - Assistant WTP Superintendent  
Kyle Smith - Distribution Superintendent

**SPECIAL GUESTS:** Mr. Bill Dowbiggin, P.E. CDM Smith

**Call to Order**

Chairman Barry Sutton called the meeting to order at 6:00 P.M. and welcomed Special Guests.

**Revisions, Additions and Adoption of Agenda**

Mr. Greg Smith moved to adopt the Agenda as presented. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

**ACTION ITEMS**

1. **Approval of October 2017 Minutes** ..... **Chairman Sutton**

Mr. Greg Smith moved to approve the October 2017 Minutes as presented. Seconded by Mr. Bruce Parson and upon unanimous vote, the motion carried.

2. **Approval of January 2018 Treasurer’s Report** ..... **Chairman Sutton**

Mr. Mike Hill moved to adopt the January 2018 Monthly Treasurer’s Report. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

**DISCUSSION ITEMS**

3. **Ward & Smith** ..... **Mr. Jamie Norment**

Mr. Jamie Norment had no items to be discussed until closed session.

**CDM Smith/ NRWASA – Intake Screens** ..... **Mr. Bill Dowbiggin, P.E.**  
**Mr. Harold Herring**  
**Mr. Charlie Colie**

Mr. Bill Dowbiggin, Mr. Harold Herring and Mr. Charlie Colie presented a PowerPoint Presentation to the Board about CDM Smith's recommendations on the Intake Screens at the Neuse River Intake. Mr. Harold Herring informed the Board that over the last several months NRWASA has been experiencing problems with the Intake screens at the river, not being able to pump enough water to the impoundment. NRWASA received an emergency permit from the Army Corp of Engineers to hire a diving company to help clear the screens. Pumping has come to a minimum due to the river sandbars and a change in the rivers navigational course. NRWASA contracted to remove 3,000 cubic yards of sand out of the river for relief with the help of In-Water Services and their divers. It is recommended that CDM Smith consult with NRWASA for alternatives and a long term solution. Mr. Dowbiggin informed the Board of the options available to NRWASA to help clear the Screens at the Intake and prevent future incidents like this from happening again.

Mr. Herring recommended to the Board to allow CDM Smith to prepare an Engineering Proposal to engineer the design, and come up with bidding and alternatives to be presented at the March Board Meeting. If an Emergency Permit is needed after February 15<sup>th</sup>, NRWASA will contact the Army Corp of Engineers.

Mr. Mike Hill moved to approve the recommendation for CDM Smith to prepare an engineering proposal as presented. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

**5. Annual Conversion to Free Chlorine ..... Mr. Kyle Smith**

Mr. Kyle Smith advised the Board that the annual conversion to Free Chlorine would be March 12, 2018 to April 16, 2018. The information in the agenda packets were sent to the contact people at each Member Entity to make sure it is published in the newspaper. Chairman Sutton was reminded that some of Lenoir County Members go together and put a news release in the paper. Mr. Ray Baldree stated that he would handle this for Pitt County Members and that none of the information has changed except the dates.

**6. Felix Harvey Parkway Extension Update ..... Mr. Kyle Smith**

Mr. Kyle Smith informed the Board that Hendrix- Barnhill was awarded the Bid for the Felix Harvey Parkway Extension. Materials should arrive to the job site this week. Hendrix- Barnhill will start with a small section next week. A 30" Line will go in at a later date. Mr. Smith will give the Member Entities a week notice before the project goes underway.

**7. Miscellaneous & Informational Discussion Items ..... Chairman Sutton**

NCRWA Training- February 7, 2018

NCWOA Training- February 8, 2018

2018 NRWASA Board of Directors Dates are in the Agenda Packet.

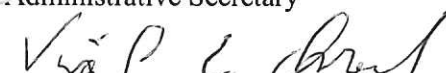
**ADJOURNMENT**

Being no further business before the Board, the meeting was adjourned without objection at approximately 7:08 P.M. Motion to adjourn by Mr. Bruce Parson seconded by Mr. Mike Hill.

Sincerely,



Amber Goodman,  
Administrative Secretary



Virgil O'Neal,  
NRWASA Secretary