

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, May 23, 2019**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, May 23, 2019 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Virgil O’Neal, Clyde Sutton, Rhonda Barwick, Polly Hardee, Mark Warren, Sammy Aiken, Bruce Parson, Anthony Riggs, Jamie Cannon, Ray Baldree

MEMBERS ABSENT: Stephen Tripp, Mike Hill, Victor Styles

ALTERNATES PRESENT: Steven Harrell, Rusty Byrd, B.R. Jackson, Danny Smith Jr.

NRWASA STAFF PRESENT: Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Amber Goodman - Administrative Secretary
Jamie Norment - Legal Counsel
Charlie Colie - WTP Superintendent
Jacob Brown - Assistant WTP Superintendent
Kyle Smith - Distribution Superintendent

SPECIAL GUESTS: Mr. John Boyer, P.E. CDM Smith

Call to Order

Chairman Barry Sutton called the meeting to order at 6:01 P.M. and welcomed Special Guests.

Revisions, Additions and Adoption of Agenda

Mr. Virgil O’Neal moved to adopt the Agenda as presented. Seconded by Mr. Clyde Sutton and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Approval of March 2019 Minutes.....Chairman Sutton

Mr. Steven Harrell moved to approve the March 2019 Minutes as presented. Seconded by Mr. Bruce Parson and upon unanimous vote, the motion carried.

2. Approval of May 2019 Treasurer’s Report.....Chairman Sutton

Mr. Steve Miller moved to adopt the May 2019 Monthly Treasurer’s Report. Seconded by Mr. Sammy Aiken and upon unanimous vote, the motion carried.

3. 2019/2020 Chemical Bid.....Mr. Harold Herring

Mr. Harold Herring stated that NRWASA took Formal Chemical bids for the Fiscal Year 2019/2020 He recommended that the Board award the bids to the Vendors per the tabulation sheet contained in the Agenda Packet. The bids all came in under budget.

Mr. Virgil O’Neal moved to approve the Chemical bids as presented. Seconded by Mr. Jamie Cannon and upon unanimous vote, the motion carried.

4. Personnel Committee – NRWASA Benefits Mr. Bruce Parson

Mr. Bruce Parson reviewed the FY19/20 Benefits for NRWASA employees. Cost of Living Adjustment was recommended for a 2% increase. The life insurance benefit was changed from \$50,000 to 1 ½ times the employee's annual salary.

Mr. Clyde Sutton moved to accept the NRWASA Benefit changes as presented. Seconded by Mr. Mark Warren. Mr. Virgil O'Neal opposed the motion, and the motion carried.

5. Finance Committee- FY19/20 Annual Operating Budget Mr. Steve Miller

Mr. Steve Miller reviewed the FY19/20 Annual Operating Budget.

6. Public Hearing FY19/20 Annual Operating Budget Mr. Steve Miller

The NRWASA Board opened the Public Hearing for discussion of the FY19/20 Annual Operating Budget. There were no public comments offered.

Mr. Virgil O'Neal moved to close the Public Hearing. Seconded by Mr. Mark Warren and upon unanimous vote, the motion carried.

7. Adoption of FY19/20 Annual Operating Budget Mr. Steve Miller

Mr. Steve Miller moved to adopt the FY19/20 Annual Operating Budget as presented. Seconded by Mr. Bruce Parson and upon unanimous vote the motion carried.

DISCUSSION ITEMS

**8. CDM Smith/ NRWASA – Intake Modification Update Mr. John Boyer, P.E.
Mr. Harold Herring**

Mr. John Boyer and Mr. Harold Herring presented a PowerPoint Presentation to the Board about CDM Smith's recommendations on the Intake Screens at the Neuse River Intake. Mr. Boyer updated the Board on the Funding, Permitting, Cost and Schedule for the Raw Water Intake Project.

9. Ward & Smith Mr. Jamie Norment

Mr. Jamie Norment updated the Board on the current SB 536 & HB 570 the Public Entity Laws. Mr. Norment will continue to monitor and update the Board as the bills move forward and will supply the Board with copies next meeting.

10. RSM US LLP- FY18/19 Annual Audit Communication Letter Mr. Harold Herring

Mr. Harold Herring updated the Board on RSM US LLP- 18/19 Annual Audit Communication Letter. The Audit will begin July 29, 2019. This is the third year of a three year contract.

Mr. Danny Smith, Jr. moved to approve the 18/19 Annual Audit Communication Letter. Seconded by Mr. Steven Harrell and upon unanimous vote, the motion carried.

11. Miscellaneous & Informational Discussion Items

Chairman Sutton

Mr. Bruce Parson reminded the Board that there will be a Personnel Committee meeting in June for the evaluation of the Executive Director.

Mr. Virgil O'Neal asked to be included in the Personnel Committee Meeting. Mr. Barry Sutton stated that all Board members are allowed to attend meetings.

Mr. Harold Herring informed the Board of the passing of Mr. Clarence Mills, Director for Eastern Pines Water Corporation.

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 7:04 P.M. Motion to adjourn by Mr. Bruce Parson seconded by Mr. Clyde Sutton.

Sincerely,



Amber Goodman,
Administrative Secretary



Virgil O'Neal,
NRWASA Secretary