

**NEUSE REGIONAL WATER AND SEWER AUTHORITY  
MINUTES OF BOARD MEETING DATED  
Thursday, May 26, 2022**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, May 26, 2022 at 5:30 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

**MEMBERS PRESENT:** Barry Sutton, Steve Miller, Virgil O’Neal, Victor Styles, Polly Hardee, Vallie Johnson, Sammy Aiken, Matthew Livingston, Anthony Riggs,

**MEMBERS PRESENT VIA PHONE:** Ray Baldree, Jamie Cannon, Mike Hill, Clyde Sutton

**MEMBERS ABSENT:** Bruce Parson, Rhonda Barwick, Mark Warren

**ALTERNATES PRESENT:** Darrell Rudisill

**ALTERNATES PRESENT VIA PHONE:** Rusty Byrd

**NRWASA STAFF PRESENT:** Harold Herring - Executive Director  
Angela McKenzie - Administrative Assistant  
Jamie Norment - Legal Counsel  
Charlie Colie - WTP Superintendent  
Jacob Brown – Assistant WTP Superintendent  
John Whitfield – Facility Supervisor  
Dustin Smith – Instrumentation Tech

**SPECIAL GUESTS:** Trafton Dinwiddie – Government Relations, Ward and Smith

**Call to Order**

Chairman Barry Sutton called the meeting to order at 5:32 P.M. and welcomed Special Guests.

**Revisions, Additions and Adoption of Agenda**

Mr. Virgil O’Neal moved to adopt the Agenda as presented. Seconded by Mr. Matthew Livingston and upon unanimous vote, the motion carried.

<b>ACTION ITEMS</b>
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1. **Approval of March 2022 Minutes**.....**Chairman Sutton**

Mr. Matthew Livingston moved to approve the revised March 2022 Minutes as presented. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

2. **Approval of April 2022 Minutes**.....**Chairman Sutton**

Mr. Victor Styles moved to approve the April 2022 Minutes as presented. Seconded by Mr. Anthony Riggs and upon unanimous vote, the motion carried.

3. **Approval of 2021/2022 Operating Budget Amendment #1**.....**Mr. Harold Herring**

Mr. Mike Hill moved to approve the 2021/2022 Operating Budget Amendment #1 as presented. Seconded by Mr. Vallie Johnson and after discussion and upon unanimous vote, the motion carried.

4. **Approval of Capital Project RWI #1 to Raise Screens Budget Amendment #2**.....**Mr. Harold Herring**

Mr. Victor Styles moved to approve the Capital Project Raw Water Intake #1 to Raise Screens Budget Amendment #2. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

**5. Approval of Capital Project Raw Water Intake #2 Modifications Budget Amendment #2 ..... Mr. Harold Herring**

Mr. Matthew Livingston moved to approve the Capital Project Raw Water Intake #2 Modifications Budget Amendment #2. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

**6. Approval of May 2022 Treasurer's Report ..... Chairman Sutton**

Mr. Steve Miller moved to adopt the May 2022 Monthly Treasurer's Report. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

**7. 2022/2023 Chemical Bid-Part 1 ..... Mr. Harold Herring**

Mr. Harold Herring informed the Board that NRWASA took Formal Chemical Bids for the first six months of Fiscal Year 2022/2023. Mr. Herring notified the Board that a vendor was refusing to honor their bid. Mr. Jamie Norment, NRWASA's Legal Counsel, explained the possible legal recourses. He advised the Board that today they could accept or refuse the original bid pending legal recourse. Mr. Herring recommended that the Board award the bids to the Vendors per the tabulation sheet contained in the Agenda Packet.

Mr. Matthew Livingston moved to approve the Chemical bids for all Chemical Vendors as presented. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

**8. Approval for Executive Director and Legal Counsel to Negotiate Issues with 2022/2023 Chemical Bid-Part 1 ..... Chairman Sutton**

Mr. Victor Styles moved to approve Ward & Smith to manage issues with Chemical Vendors related to the 2022/2023 Chemical Bid-Part 1. Seconded by Mr. Matt Livingston and upon unanimous vote, the motion carried.

**9. Approval of Calgon Carbon Price Increase ..... Mr. Harold Herring**

Mr. Virgil O'Neal moved to approve Calgon Carbon Price Increase. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

**10. Approval of Synagro Change Order #1 ..... Mr. Harold Herring**

Mr. Sammy Aiken moved to approve Synagro Change Order #1. Seconded by Mr. Anthony Riggs and upon unanimous vote, the motion carried.

**11. Approval of PBMares FY2021/2022 Audit Communication Letter and Fees ..... Chairman Sutton**

Mr. Matthew Livingston moved to approve PBMares FY2021/2022 Audit Communication Letter and Fees for the Annual Audit. Seconded by Mr. Vallie Johnson and upon unanimous vote, the motion carried.

**12. Finance Committee- FY22/23 Annual Operating Budget ..... Mr. Steve Miller**

Mr. Steve Miller reviewed the FY22/23 Annual Operating Budget and recommended that the Board move to adopt the FY22/23 Annual Operating Budget as presented. He informed the Board that the FY22/23 Annual Operating Budget includes a 5% COLA for NRWASA employees.

**13. Public Hearing FY22/23 Annual Operating Budget ..... Mr. Steve Miller**

The NRWASA Board opened the Public Hearing for discussion of the FY22/23 Annual Operating Budget at 6:11pm. There were no public comments offered. Public Hearing was closed at 6:13pm

**14. Adoption of FY22/23 Annual Operating Budget ..... Chairman Sutton**

Mr. Virgil O'Neal moved to adopt the FY22/23 Annual Operating Budget as presented. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried

**DISCUSSION ITEMS**

**15. Raw Water Intake #1 to Raise Screens Project Update ..... **Mr. Harold Herring****

Mr. Harold Herring updated the Board on the Raw Water Intake #1 to Raise Screens Project. The Raise Screens Project has been completed. NRWASA is under the warranty period with RWI #1. Raw Water Intake #1 had an issue with an air burst connection gasket and the contractor immediately replaced the gaskets under warranty repair.

**16. Raw Water Intake #2 Modification Project Update ..... **Mr. Harold Herring****

Mr. Harold Herring updated the Board on the Raw Water Intake #2 Modification Project. The project has been completed. New screens are all working fine.

**17. Chemical Tank Replacement – Phase 1 Project Update ..... **Mr. Charlie Colie****

Mr. Charlie Colie updated the Board on the Chemical Tank Replacement – Phase 1. Peters & White have nearly completed the yard piping with only the junction boxes remaining for completion. The temporary berm liner and tank have been installed outside. All Alum tanks are now onsite. Ammonia tubing inside the building is complete, installed, and in use.

**18. Ward & Smith ..... **Mr. Jamie Norment****

Mr. Jamie Norment informed the Board of no legal issues at this time. The General Assembly is back in session working on the State Budget. Senator Jim Perry and NC Representative Chris Humphreys have visited NRWASA.

**19. Miscellaneous & Informational Discussion Items ..... **Chairman Sutton****

Mr. Virgil O’Neal requested Grant Application status update. Mr. Harold Herring advised the application is filed and awaiting notification of Grant.

Mr. Matthew Livingston advised the Board that he is resigning from Town of Ayden and moving to Goldsboro as Assistant City Manager.

Mr. Virgil O’Neal was recognized as Fire Chief of the Year for Pitt County.

Mr. Sammy Aiken shared with the Board that Former Mayor of Kinston Johnnie Moseley and Former NC Representative George Graham passed away.

Mr. Steve Miller requested updated directions to NRWASA for the Board Members due to the construction on Hwy 70 and closing of Kennedy Home Road intersection.

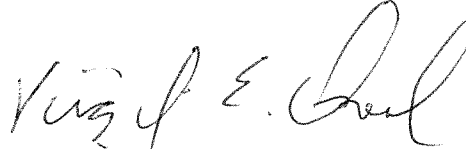
No Board meeting in June, next meeting August 25, 2022.

**ADJOURNMENT**

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:37 P.M. Motion to adjourn by Mr. Victor Styles seconded by Mr. Matthew Livingston.

Sincerely,

  
Angela McKenzie,  
Administrative Assistant

  
Virgil O’Neal  
NRWASA Secretary