

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, May 28, 2020**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, May 28, 2020 at 5:30 P.M. by Call-In Tele-Conference.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Virgil O’Neal, Clyde Sutton, Rhonda Barwick, Polly Hardee, Sammy Aiken, Bruce Parson, Anthony Riggs, Jamie Cannon, Ray Baldree, Victor Styles, Steven Harrell, Vallie Johnson

MEMBERS ABSENT: Mike Hill, Mark Warren

ALTERNATES PRESENT: Rusty Byrd, Darrell Rudisill

NRWASA STAFF PRESENT: Harold Herring - Executive Director
Amber Goodman - Administrative Secretary
Jamie Norment - Legal Counsel
Charlie Colie - WTP Superintendent

Call to Order

Chairman Barry Sutton called the meeting to order at 5:34 P.M. Mr. Jamie Norment read the Tele-Conference Board Meeting Rules.

Revisions, Additions and Adoption of Agenda

Mr. Sammy Aiken moved to adopt the Agenda as presented. Seconded by Mr. Jamie Cannon and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Approval of January 2020 Minutes.....Chairman Sutton

Mr. Bruce Parson moved to approve the January 2020 Minutes as presented. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

2. Approval of May 2020 Treasurer’s Report.....Chairman Sutton

Mr. Clyde Sutton moved to adopt the May 2020 Monthly Treasurer’s Report. Seconded by Mr. Steven Harrell and upon unanimous vote, the motion carried.

3. Amendment #1-FY19/20 Annual Operating Budget and Resolution.....Mr. Harold Herring

Mr. Harold Herring stated that the Operating Budget for FY19/20 for NRWASA had a few items to reflect changes to the expenses. An Increase for Professional Services (Attorney/ Ward & Smith), Decrease for Professional Services – Other, Increase for Fleet Maintenance Charges, and Decrease for Fleet Fuel Charges.

Mr. Jamie Cannon moved to approve the Amendment #1 to the FY19/20 Annual Operating Budget as presented. Seconded by Mr. Ray Baldree and upon unanimous vote, the motion carried.

4. Resolution- Adoption of Unit Water Rates for FY20/21 Mr. Harold Herring

Mr. Clyde Sutton moved to approve a Resolution as presented for the Adopting of the Unit Water Rate at \$4.00/1,000 gallons for FY20/21. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

5. 2020/2021 Chemical Bid Mr. Harold Herring

Mr. Harold Herring stated that NRWASA took Formal Chemical bids for the Fiscal Year 2020/2021. He recommended that the Board award the bids to the Vendors per the tabulation sheet contained in the Agenda Packet. The bids all came in under budget.

Mr. Jamie Cannon moved to approve the Chemical bids as presented. Seconded by Mr. Anthony Riggs and upon unanimous vote, the motion carried.

6. RSM US LLP- FY20/21 Annual Audit Communication Letter Mr. Harold Herring

Mr. Harold Herring informed the Board on RSM US LLP- 20/21 Annual Audit Communication Letter. Mr. Steve Miller mentioned to the Board that the Finance Committee recommends approval of the contract. This is a three-year contract with RSM US LLP.

Mr. Ray Baldree moved to approve the RSM Annual Audit Communication Letter for 3 years. Seconded by Mr. Sammy Aiken and upon unanimous vote, the motion carried.

7. Finance Committee- FY20/21 Annual Operating Budget Mr. Steve Miller

Mr. Steve Miller reviewed the FY20/21 Annual Operating Budget.

8. Public Hearing FY20/21 Annual Operating Budget Mr. Steve Miller

The NRWASA Board opened the Public Hearing for discussion of the FY20/21 Annual Operating Budget. There were no public comments offered.

Written Public Comments may be sent to NRWASA by calling 252-522-2567 for more information. The deadline for written Public Comments are Friday, May 29th at 7:00 p.m.

9. Adoption of FY20/21 Annual Operating Budget Mr. Steve Miller

Mr. Bruce Parson moved to adopt the FY20/21 Annual Operating Budget as presented. Seconded by Mr. Jamie Cannon and upon unanimous vote the motion carried.

DISCUSSION ITEMS

10. Raw Water Intake Modification Update Mr. Charlie Colie

Mr. Charlie Colie updated the Board on the Raw Water Intake Modification Project at the Neuse River Intake.

11. Ward & Smith Mr. Jamie Norment

Mr. Jamie Norment informed the Board of Ward & Smith’s response to COVID-19 with Contractor issues and Board Meeting prep. He also reminded the Board to return Mr. Harold Herring’s Evaluation forms no later than June 12th.

12. Miscellaneous & Informational Discussion Items Chairman Sutton


The next Board Meeting is June 25, 2020. Further details will be discussed at a later date.

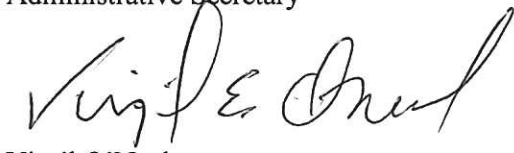
ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:10 P.M.

Motion to adjourn by Mr. Virgil O'Neal seconded by Mr. Bruce Parson.

Sincerely,


Amber Goodman,
Administrative Secretary


Virgil O'Neal,
NRWASA Secretary