

**NEUSE REGIONAL WATER AND SEWER AUTHORITY  
MINUTES OF BOARD MEETING DATED  
Thursday, October 22, 2020**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, October 22, 2020 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant and by Call-In Tele-Conference.

**MEMBERS PRESENT:** Barry Sutton, Steve Miller, Rhonda Barwick, Sammy Aiken, Virgil O’Neal, Ray Baldree, Matthew Livingston, Anthony Riggs

**MEMBERS PRESENT BY PHONE:** Victor Styles, Jamie Cannon, Clyde Sutton, Polly Hardee

**MEMBERS ABSENT:** Mike Hill, Mark Warren, Bruce Parson, Vallie Johnson

**ALTERNATES PRESENT:** Darrell Rudisill

**ALTERNATES PRESENT BY PHONE:** Rusty Byrd

**NRWASA STAFF PRESENT:** Harold Herring - Executive Director  
Amber Goodman - Administrative Secretary  
Jamie Norment - Legal Counsel  
Charlie Colie - WTP Superintendent  
Jacob Brown – WTP Assistant Superintendent

**SPECIAL GUESTS:** Robbie Bittner, RSM US LLP  
Landon Vick, RSM US LLP  
Bill Mason, PE, CDM/Smith

**Call to Order**

Chairman Barry Sutton called the meeting to order at 6:03 P.M. and welcomed special guests Mr. Robbie Bittner, RSM US LLP, Mr. Landon Vick, RSM US LLP and Mr. Bill Mason, PE, CDM/Smith.

**Revisions, Additions and Adoption of Agenda**

Mr. Virgil O’Neal moved to adopt the Agenda as presented. Seconded by Mr. Steve Miller and upon unanimous vote, the motion carried.

**ACTION ITEMS**

**1. Swearing in of New Director.....Chairman Sutton**

Chairman Sutton led New Director Mr. Matthew Livingston in the Oath of Office to replace Mr. Steven Harrell as Director for Town of Ayden.

**2. Approval of August 2020 Minutes.....Chairman Sutton**

Mr. Ray Baldree moved to approve the August 2020 Minutes as presented. Seconded by Mr. Sammy Aiken and upon unanimous vote, the motion carried.

**3. Approval of October 2020 Treasurer’s Report.....Chairman Sutton**

Mr. Virgil O’Neal moved to adopt the October 2020 Monthly Treasurer’s Report. Seconded by Mr. Anthony Riggs and upon unanimous vote, the motion carried.

**FY20/21 Board of Directors Meeting Dates Resolution** ..... **Mr. Harold Herring**

Mr. Herring discussed the FY20/21 Board of Directors Meeting Dates with the Board. Mr. Herring recommended that there should not be a Holiday Gathering for the NRWASA Board of Directors this year due to COVID-19.

Mr. Virgil O'Neal moved to approve the FY20/21 Board of Directors Meeting Dates Resolution. Seconded by Mr. Matthew Livingston and upon unanimous vote, the motion carried.

**DISCUSSION ITEMS**

**5. FY19/20 Annual Audit Report, RSM US LLP** ..... **Mr. Robbie Bittner**

Mr. Robbie Bittner shared the highlights of the FY19/20 Annual Audit Report.

Mr. Matthew Livingston moved to approve the FY19/20 Annual Audit Report. Seconded by Mr. Virgil O'Neal and upon unanimous vote, the motion carried.

**6. Ward & Smith** ..... **Mr. Jamie Norment**

Mr. Jamie Norment had no new items to discuss.

**7. Raw Water Intake Modification Update** ..... **Mr. Bill Mason**

Mr. Bill Mason updated the Board on the Raw Water Intake Modification Project at the Neuse River Intake.

**8. Finance Committee Update – Change Orders – RWI Modification Project** ..... **Mr. Steve Miller**

Mr. Steve Miller discussed the Change Orders for Modifying the Screens. The Finance Committee recommended to approve Change Order #2, #5 and #6. Mr. Harold Herring recommended moving forward with Change Order #4 per Finance Committee recommendation.

Mr. Matthew Livingston moved to approve the Finance Committee recommendation for moving forward with Change Orders #2, #5 and #6 as presented. Seconded by Mrs. Rhonda Barwick and upon unanimous vote, the motion carried.

The Board Members agreed to wait on the approval of Change Order #4 until work is completed and reconvene in January.

**9. Miscellaneous & Informational Discussion Items** ..... **Chairman Sutton**

Mr. Steve Miller mentioned that the City of Kinston had been approached by the Army Corp of Engineers about the flood mitigation within the Neuse River.

Mr. Harold Herring recognized Mr. Charlie Colie, Mr. Jacob Brown and Staff for receiving the NCAWOP Award 2 years in a row.

**ADJOURNMENT**

Being no further business before the Board, the meeting was adjourned without objection at approximately 7:30 P.M.

Motion to adjourn by Mr. Virgil O'Neal seconded by Mr. Sammy Aiken.

Sincerely,



Amber Goodman, Administrative Secretary



Virgil O'Neal, NRWASA Secretary