

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, October 28, 2021**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, October 28, 2021 at 5:30 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Rhonda Barwick, Virgil O’Neal, Ray Baldree, Matthew Livingston, Anthony Riggs, Polly Hardee, Mike Hill, Bruce Parson, Vallie Johnson

MEMBERS ABSENT: Victor Styles, Sammy Aiken, Jamie Cannon, Clyde Sutton, Mark Warren

ALTERNATES PRESENT: Darrell Rudisill

NRWASA STAFF PRESENT: Harold Herring - Executive Director
Angela McKenzie – Administrative Assistant
Amber Goodman - Administrative Secretary
Jamie Norment - Legal Counsel
Charlie Colie - WTP Superintendent
Jacob Brown – WTP Assistant Superintendent
John Whitfield- Facility Supervisor

SPECIAL GUESTS: Robbie Bittner, RSM US LLP
John Boyer, PE, CDM/Smith

Call to Order

Chairman Barry Sutton called the meeting to order at 5:33 P.M. and welcomed special guests Mr. Robbie Bittner, RSM US LLP and Mr. John Boyer, PE, CDM/Smith.

Revisions, Additions and Adoption of Agenda

Mr. Bruce Parson moved to adopt the Agenda as presented. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Approval of August 2021 Minutes Chairman Sutton

Mr. Matthew Livingston moved to approve the August 2021 Minutes as presented. Seconded by Mr. Vallie Johnson and upon unanimous vote, the motion carried.

2. Approval of October 2021 Treasurer’s Report Chairman Sutton

Mr. Mike Hill moved to adopt the October 2021 Monthly Treasurer’s Report. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

3. FY21/22 Board of Directors Meeting Dates Resolution Mr. Harold Herring

Mr. Herring discussed the FY21/22 Board of Directors Meeting Dates with the Board.

Mr. Matthew Livingston moved to approve the FY21/22 Board of Directors Meeting Dates Resolution. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

DISCUSSION ITEMS

4. FY20/21 Annual Audit Report, PB Mares LLP.....Mr. Robbie Bittner

Mr. Robbie Bittner shared the highlights of the FY20/21 Annual Audit Report.

Mr. Virgil O’Neal moved to approve the FY20/21 Annual Audit Report. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

5. Ward & Smith.....Mr. Jamie Norment

Mr. Jamie Norment had no new legal items to discuss.

Mr. Norment spoke about the Water Conference with Congressman Murphy on October 13th in Raleigh, N.C. Mr. Norment also updated the Board on the unadopted State Budget. If the budget is approved, this would be the largest appropriation of grants for water. Mr. Norment spoke with Senator Perry about planning a visit and tour of NRWASA once the State Budget has been approved.

6. Raw Water Intake #2 Modification Update.....Mr. John Boyer

Mr. John Boyer updated the Board on the Raw Water Intake #2 Modification Project at the Neuse River Intake #2.

7. Raw Water Intake #1 Raise Screens Update.....Mr. John Boyer

Mr. John Boyer updated the Board on the Raw Water Intake #1 to Raise the Screens Project with Haren Construction at the Neuse River Intake.

8. Chemical Tank Replacement- Phase I Update/Bid.....Mr. John Boyer

Mr. John Boyer updated the Board on the schedule for the Chemical Tank Replacement Phase I of two bulk Alum tanks, one Alum Day tank, Ammonia yard piping and additional chemical piping for the Water Treatment Plant.

9. Chemical Tank Phase I Resolution and Amendment #1.....Mr. Harold Herring

Mr. Harold Herring discussed the Chemical Tank Phase #1 Resolution and the Amendment #1 with the Board and motions were presented.

Mr. Matthew Livingston moved to approve the Resolution to Peter’s & White Construction for the Chemical Tank Phase I as presented. Seconded by Mr. Mike Hill and upon unanimous vote, the motion carried.

Mr. Matthew Livingston moved to approve the Amendment #1 of increasing the proposed budget to \$665,600 with a Fund Balance of \$265,600, and \$40,000 contingency for the Chemical Tank Phase I as presented. Seconded by Mr. Bruce Parson and upon unanimous vote, the motion carried.

10. Miscellaneous & Informational Discussion Items.....Chairman Sutton

There were no miscellaneous or informational items to be discussed.

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:31 P.M. Motion to adjourn by Mr. Mike Hill seconded by Mr. Ray Baldree.

CLOSED SESSION

Pursuant to a motion duly made, seconded, and unanimously approved, the NRWASA Board entered a Closed Session for the purpose of discussing a personnel matter in accordance with N.C. Gen. Stat. § 143-318.11(a)(6). Attorney Norment remained as (Counsel and acting) Secretary. The Committee considered personnel matters related to the Executive Director.

After returning to Open Session, the NRWASA Board Chairman Sutton asked the Chair of the Personnel Committee to provide a report. Personnel Committee Chairman Parson reported that the committee and now the NRWASA Board had reviewed Mr. Herring's annual evaluation. Personnel Committee Chairman Parson moved to accept the recommendation of the Personnel Committee regarding the Executive Director's merit salary increase of 2% (in addition to the employee COLA increase of 2%), retroactive to July 1, 2021. Being a motion from Committee, no second was needed. After discussion, the Board approved the motion unanimously.

Being no further business before the Board, the meeting was adjourned without objection.

Sincerely,



Angela McKenzie
Administrative Assistant



Virgil O'Neal
NRWASA Secretary