

**NEUSE REGIONAL WATER AND SEWER AUTHORITY  
MINUTES OF BOARD MEETING DATED  
Thursday, October 22, 2015**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, October 22, 2015 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

**MEMBERS PRESENT:** Barry Sutton, Steve Miller, Terry A. Koonce, Clarence Mills, Sammy Aiken, Jamie Cannon, Joe Albright, Jimmy Cousins

**MEMBERS ABSENT:** Neal Baggett, Henry Heath, Mike Hill, Virgil O'Neal, Greg Smith, Bruce Parson, Stephen Tripp

**ALTERNATES PRESENT:** Rusty Byrd, Brandon Holland, Ray Baldree, George Everett

**NRWASA STAFF PRESENT:** Harold Herring - Executive Director  
Debbie Purvis - Administrative Assistant  
Amber Quinn - Administrative Secretary  
Cliff Parson - Legal Counsel  
Kyle Smith - Distribution Superintendent  
Jacob Brown - Assistant WTP ORC

**Call to Order**

Chairman Barry Sutton called the meeting to order at 6:00 P.M.

**Revisions, Additions and Adoption of Agenda**

Mr. Joe Albright moved to approve the Revised Agenda as presented. Seconded by Mr. Terry A. Koonce and upon unanimous vote, the motion carried.

<b>ACTION ITEMS</b>
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**1. Swearing in of New Alternate ..... Chairman Sutton**

Chairman Sutton led New Alternate Mr. Brandon Holland in the Oath of Office, to replace Mr. Robert Sutton as Alternate for the Town of Ayden. Mr. Holland will become the Town of Ayden Board Alternate.

**2. Approval of September 2015 Minutes ..... Chairman Sutton**

Mr. Clarence Mills moved to approve the September 2015 Minutes. Seconded by Mr. Steve Miller and upon unanimous vote, the motion carried.

**3. Approval of October 2015 Treasurer's Report ..... Chairman Sutton**

Mr. Steve Miller moved to approve the October 2015 Monthly Treasurer's Report. Seconded by Mr. Joe Albright and upon unanimous vote, the motion carried.

**4. Changes to Articles of Incorporation ..... Chairman Sutton**

Mr. Harold Herring requested an Address Change for NRWASA and a Designation of Registered Agent change. Mr. Clarence Mills moved to approve the changes. Seconded by Mr. Ray Baldree and upon unanimous vote, the motion carried.

**DISCUSSION ITEMS**

**5. Ward & Smith ..... Mr. Cliff Parson**

Mr. Cliff Parson discussed with the Board the current status of the land acquisition, which is now owned by NRWASA. Leasing of the Land and the House was discussed by the Board and decided that Mr. Harold Herring, along with Legal Counsel, Mr. Cliff Parson, make the decision for the lease agreement between the Farm Land and the House. Mr. Clarence Mills moved to approve the Motion for Mr. Herring to enter into a one year lease agreement with the farmer and tenant. Seconded by Mr. Jimmy Cousins and upon unanimous vote, the motion carried.

**6. Miscellaneous & Informational Discussion Items ..... Chairman Barry Sutton**

Mr. Sammy Aiken asked what NRWASA and its Board Members could learn from the natural disaster in South Carolina. Mr. Ray Baldree commented that in the event of a natural disaster all we could do is offer resources as needed and have an emergency operations plan available.

Mr. Joe Albright mentioned The Town of Grifton's 4<sup>th</sup> Annual John Lawson Legacy Days Festival coming up all day Saturday, October 24<sup>th</sup>.

Mr. Harold Herring informed the Board of their Annual Christmas Party to be held at Kings Restaurant Tuesday, December 8, 2015 at 6 p.m.

**CLOSED SESSION**

Pursuant to a motion made by Mr. Joe Albright, seconded by Mr. Steve Miller, and unanimously approved, the Board entered a Closed Session at 6:42 pm, to consult with our Legal Counsel about the current land acquisition and to discuss a personnel matter pursuant to General Statutes Section 143-318.11 section (3) and (6).

Mr. Joe Albright made the motion to come out of Closed Session. Seconded by Mr. Terry A. Koonce, and upon unanimous vote, the Board approved a motion to reconvene into Open Session at 7:00 p.m.

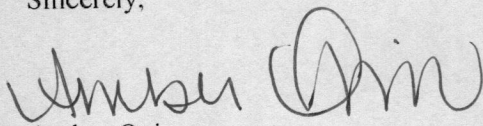
**ADJOURNMENT**

Upon re-entering Open Session, Mr. Terry A. Koonce moved to accept the recommendation of the Personnel Committee regarding the Executive Director's Annual Evaluation. Seconded by Mr. Sammy Aiken and upon unanimous vote, the motion carried.

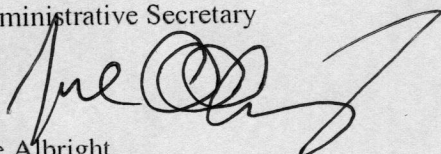
Mr. Herring updated the Board on the health of Mr. Kenneth Jones and Mr. Henry Heath.

Being no further business before the Board, Mr. Terry A. Koonce moved to adjourn the Meeting and Mr. Joe Albright seconded. The Meeting was adjourned without objection at 7:03 p.m.

Sincerely,



Amber Quinn  
Administrative Secretary



Joe Albright  
NRWASA Secretary