

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, October 26, 2017**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, October 26, 2017 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Clarence Mills, Virgil O’Neal, Greg Smith, Bruce Parson, Jimmy Cousins, Sammy Aiken, Joseph Johnson, Victor Styles, Anthony Riggs

MEMBERS ABSENT: Steve Tripp, Jamie Cannon, Neal Baggett, Mike Hill

ALTERNATES PRESENT: Rhonda Barwick, Ray Baldree, Steven Harrell, B.R. Jackson

NRWASA STAFF PRESENT: Harold Herring - Executive Director
Debbie Purvis – Administrative Assistant
Amber Goodman- Administrative Secretary
Troy Smith - Legal Counsel
Charlie Colie- WTP Superintendent
Jacob Brown – Assistant WTP Superintendent

SPECIAL GUESTS: Robbie Bittner, RSM US LLP

Call to Order

Chairman Barry Sutton called the meeting to order at 6:00 P.M. and welcomed special guests Mr. Robbie Bittner, RSM US LLP, Mr. Troy Smith, Ward and Smith Legal Counsel, and Mr. Billy Ray Jackson, Mayor of Grifton.

Revisions, Additions and Adoption of Agenda

Mr. Steve Miller requested a change to the agenda. Mr. Miller asked to add an item for Swearing in a New Member before Action Item A. Also, after Action Item B, move FY16/17 Annual Audit Report – RSM US, LLP – Mr. Robbie Bittner up from Discussion Items.

Mr. Virgil O’Neal moved to adopt the Agenda with its revisions as presented. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Swearing in of New Alternate Chairman Sutton

Chairman Sutton led New Alternate Mr. Billy Ray Jackson in the Oath of Office to replace Mr. Ben Gaskins as Alternate for the Town of Grifton. Mr. Billy Ray will become the Town of Grifton’s Alternate.

2. Approval of August 2017 Minutes Chairman Sutton

Mr. Greg Smith moved to approve the revised August 2017 Minutes. Seconded by Mr. Clarence Mills and upon unanimous vote, the motion carried.

3. Approval of October 2017 Treasurer’s Report Chairman Sutton

Mr. Steve Miller moved to approve the revised October 2017 Monthly Treasurer’s Report. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

4. FY16/17 Annual Audit Report, McGladrey, RSM US LLP Mr. Robbie Bittner

Mr. Robbie Bittner shared the highlights of the FY16/17 Annual Audit Report.

Mr. Bruce Parson moved to approve the Annual Audit Report. Seconded by Mr. Virgil O'Neal and upon unanimous vote, the motion carried.

5. Calgon Carbon Corporation Renewal Contract Mr. Harold Herring

Mr. Herring informed the Board of the Calgon Carbon Corporation Renewal Contract. The Contract is to replace two filters in the FY17/18. Mr. Herring recommends moving forward with the Renewal Contract.

Mr. Bruce Parson moved to approve the Calgon Carbon Corporation Renewal Contract. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

6. Engineering Services- CDM Smith Agreement Mr. Harold Herring

Mr. Harold Herring informed the Board that over the last several months NRWASA has been experiencing problems with the Intake screens at the river, not being able to pump enough water to the impoundment. NRWASA received an emergency permit from the Army Corp of Engineers to hire a diving company to help clear the screens. Pumping has come to a minimum due to the river sandbars and a change in the rivers navigational course. NRWASA is looking at removing 1,000 -3,000 cubic yards of sand out of the river for relief. It is recommended that CDM Smith consult with NRWASA for alternatives and a long term solution.

Mr. Herring recommends that the Board sign the agreement with CDM to help NRWASA design a long term plan.

Mr. Charlie Colie showed a PowerPoint with images and models explaining the situation.

Mr. Herring requested a Capital Projects Budget in the amount of \$150,000 for NRWASA to move forward with an informal contract to help remove sand material out of the river.

Mr. Bruce Parson moved to approve the CDM Smith Agreement and the Capital Project Budget. Seconded by Mr. Greg Smith and upon unanimous vote, the motion carried.

7. Felix Harvey Parkway Extension- Request for Bids Mr. Harold Herring

Mr. Harold Herring informed the Board that NRWASA took Bids on October 12th with the help of The Wooten Company, for work to be done on the NRWASA water lines. NCDOT is extending the Felix Harvey Parkway from the Global Transpark to Highway 11. NRWASA has some water lines and fire hydrants that are in the work area that needs to be relocated. Tabulation sheet is included in the Agenda. Hendrix-Barnhill was the lowest bidder at \$539,050. The Capital Project Budget is \$700,000 to include, Construction, Engineering, Legal, Administration and Observation fees.

Mr. Herring recommended to the Board that the Award goes to Hendrix-Barnhill.

Mr. Virgil O'Neal moved to approve the Felix Harvey Parkway Extension- to Hendrix-Barnhill. Seconded by Mr. Victor Styles and upon unanimous vote, the motion carried.

DISCUSSION ITEMS

8. Ward & Smith Mr. Troy Smith

Mr. Troy Smith had no items to be discussed.

9. Miscellaneous & Informational Discussion Items Chairman Sutton

Mr. Sammy Aiken asked Mr. Herring about the Utility Poles. The total cost of the contractor is \$49,947.66. All paperwork will be finalized and submitted to Ward and Smith the first of next week.

Meeting schedule for Year 2018 is in the Agenda packet.

Holiday Gathering, December 7th at Kings.

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:59 P.M.
Motion to adjourn by Mr. Greg Smith seconded by Mr. Steve Miller.

Sincerely,

Amber Goodman
Administrative Secretary

Virgil O'Neal
NRWASA Secretary